



## **CAMTRAN BOARD OF DIRECTORS' MEETING MINUTES**

### **September 23, 2022**

#### **I. Call Meeting to Order**

**Mr. Whited called the meeting to order at 09:30 a.m.**

**Roll Call**

**Silent Prayer**

**Flag Salute**

#### **Adopt the September 23, 2022, Agenda**

Joe Slifko entered a motion to adopt the September 23, 2022 meeting agenda

Trish Corle seconded the motion

The motion was unanimously approved.

**Board Members Present:** Tim Whited, Tom Gramling, Joe Slifko, Trish Corle, Matt Barczak, Dave Lehman, Christy Leiato, Kristen Villarrial

**Board Members Absent:** Oscar Cashaw

**Solicitor: Jill Nagy Present**

**Staff Members Present:** Kim Morley, Daymond Powell, Craig Miller, Bob Butterworth, Breanna McConnell, Tabatha Johnson, Tom Sylvia, Mike Sanders, Keith Miller, Nicolette Harper, Josh Yoder, Robert Johnson, Greg Martin, Joyce Pittman, Jennifer Sukenik, Tony Wilkie.

#### **II. Public Comment**

**A. John DeBartola**

**B. Jeff Hritz**

**C. Rick Rheel**

#### **III. Employee Recognition – Keith Miller, Facilities Associate, for going above and beyond all aspects of his job duties.**

#### **IV. Reading and approval of minutes from the August 26, 2022, CamTran Board of Directors meeting.**

Joe Slifko entered a motion to approve the minutes from the August 26, 2022, CamTran Board of Directors meeting.

Trish Corle seconded the motion.

The motion was unanimously approved.

**V. Committee Reports**

**A. Finance Committee**

- (i) **Adopt Resolution 2022-06, Motion to approve Memorandum of Agreement, with the City of Johnstown, for RAISE Grant Project, pending Attorney approval.**

Tom Gramling entered the motion.

Kristen Villarrial seconded the motion.

The motion was unanimously approved.

**B. Construction Committee**

**Inclined Plane Rehab Project**

- (i) **Ratify the payment of \$152,140.50, Pay Application #9, to Schultheis Electric, as approved by the Construction Committee on August 25, 2022.**

Tom Gramling entered the motion.

Trish Corle seconded the motion.

The motion was unanimously approved.

- (ii) **Ratify the payment of \$289,238.73, Pay Application #10, to Mosites, as approved by the Construction Committee, on August 25, 2022.**

Tom Gramling entered the motion.

Matt Barczak seconded the motion.

The motion was unanimously approved.

- (iii) **Ratify the payment of \$15,408.06, Pay Application #10, to Plant Services Group, as approved by the Construction Committee, on August 30, 2022.**

Trish Corle entered the motion.

Dave Lehman seconded the motion

The motion was unanimously approved.

**Ebensburg Bus Wash Services Project**

- (iv) **Ratify the payment of \$32,474.32, Pay Application #1, to MARC-Service, Inc., as approved by the Construction Committee, on August 9, 2022.**

Tom Gramling entered the motion.

Joe Slifko seconded the motion.

The motion was unanimously approved.

- (v) **Ratify the payment of \$5,829.20, Pay Application #2, to MARC-Service, Inc., as approved by the Construction Committee, on September 8, 2022.**

Tom Gramling entered the motion.

Joe Slifko seconded the motion

The motion was unanimously approved.



- (vi.) **Ratify the payment of \$114,965.72, Pay Application #6, to K & K Plumbing, as approved by the Construction Committee, on August 9, 2022.**

Dave Lehman entered the motion.  
Kristen Villarrial seconded the motion  
The motion was unanimously approved.

- (vii.) **Ratify the payment of \$66,140.86, Pay Application #7, to K & K Plumbing, as approved by the Construction Committee, on September 7, 2022.**

Dave Lehman entered the motion  
Kristen Villarrial seconded the motion  
The motion was unanimously approved.

- (viii.) **Ratify the payment of \$145,007.98, Pay Application #6, to Leonard Fiore, Inc., as approved by the Construction Committee, on August 9, 2022.**

Tom Gramling entered the motion  
Christy Leiato seconded a motion  
The motion was unanimously approved.

- (ix.) **Ratify the payment of \$20,676.75, Pay Application #7, to Leonard Fiore, Inc., as approved by the Construction Committee, on September 8, 2022.**

Tom Gramling entered the motion  
Christy Leiato seconded the motion  
The motion was unanimously approved.

- (x.) **Ratify the payment of \$89,928.24, Pay Application #7, to Stelco, Inc., as approved by the Construction Committee, on August 9, 2022.**

Joe Slifko entered the motion  
Tom Gramling seconded the motion  
The motion was unanimously approved.

- (xi.) **Ratify the payment of \$27,302.35, Pay Application #8, to Stelco, Inc., as approved by the Construction Committee, on September 8, 2022.**

Joe Slifko entered the motion  
Tom Gramling seconded a motion  
The motion was unanimously approved.

**C. Human Resources Committee**

- (i.) **Adopt Resolution 2022-05, Updated Equal Employment Opportunity (EEO) policy.**

Joe Slifko entered the motion  
Trish Corle seconded the motion  
The motion was unanimously approved.



**VI. Financial Reports**

**VII. Solicitor's Report**

**VIII. Old Business**

**IX. New Business**

**(i.) Approve the revision of the 2018 CamTran Americans with Disabilities (ADA) Plan**

Joe Slifko entered the motion  
Dave Lehman seconded the motion  
The motion was unanimously approved.

**(ii.) Approve the revision of the 2018 CamTran Transit Asset Management (TAM) Plan**

Trish Corle entered the motion  
Kristen Villarrial seconded the motion  
The motion was unanimously approved

**X. Executive Director's Report**

- Our Triennial Review was completed. This is the first year, since 2009, that there were no findings/deficiencies. All who were instrumental in preparing for this were asked to stand and recognized by name, from Rose.
- Rose thanked Korrin Fisher for selling \$30,000 in advertising, since March.
- Mt. Calvary Church - Touch the Bus was a huge success. We received a thank you card and pictures from the event. They were very pleased with how well it turned out.
- Rose thanked Breanna McConnell and the Rural employees for a great job keeping up with all the work, being understaffed.
- There was a Mobile Bus Job Fair; and interviews were conducted on the bus to attract potential employees to CamTran.
- Incline Update: Work is progressing, eight wheels were taken out, and waiting for the siding to come in.
- Ebensburg Bus Wash Service Project: Still waiting for the overhead doors. They were to be in on Tuesday, September 27<sup>th</sup> and the electrician was coming on Wednesday, September 28, to make connections. Rose thanked Rural for their patience during the project.

**XI. Adjourn**

Trish Corle entered the motion to adjourn.  
Tom Gramling seconded the motion

The meeting was adjourned at 09:58 a.m.