



CAMTRAN BOARD OF DIRECTORS' MEETING MINUTES
Combined November and December Meetings
December 2, 2022

I. Call Meeting to Order

Mr. Whited call the CamTran Board of Directors' meeting to order at 09:30 a.m.

Roll Call

Board Members Present: Mr. Whited, Mr. Gramling, Mr. Slifko, Mr. Barczak, Mr. Lehman, Ms. Leiato, Ms. Villarrial

Board Members Absent: Trish Corle, Oscar Cashaw

Solicitor: Jill Nagy

Staff: Rose Lucey-Noll, Korrin Fisher, John Drahnak, Daymond Powell, Tabatha Johnson, Sheryl Juillerat, Jennifer Sukenik

Adopt the December 2, 2022, Agenda

Tom Gramling made a motion to adopt the December 2, 2022 Agenda

Joe Slifko seconded the motion.

The motion was unanimously approved.

II. Public Comment

There were public comments from John DeBartola and Rick Rheel.

III. Reading and approval of minutes from the October 28, 2022, CamTran Board of Directors meeting.

Tom Gramling made a motion to approve the minutes from the October 28, 2022 Board Meeting.

Dave Lehman seconded the motion.

The motion was unanimously approved.

IV. Presentation of 2023 Rail Transit Safety Review Program (RTSRP)

A presentation of the RTSRP was presented to the Board by Beth Bonini and April Dorcak

V. Committee Reports

A. Finance Committee

Tom Gramling presented the report for the Finance Committee. The committee met this morning. They received financial statements and dashboards. They also received updates on all open projects. Action items are on the agenda.

(i.) Authorize the award of the lowest responsive CNG fuel bid pending attorney approval.

Joe Slifko made a motion to authorize the award of the lowest CNG fuel bid pending attorney approval.

Kristen Villarrial seconded the motion

The motion was unanimously approved.

B. Construction Committee

Ebensburg Bus Wash Project

(i.) Ratify the payment of \$523.69, Pay Application #4, to MARC-Service, as approved by the construction committee on November 8, 2022.

Tom Gramling made a motion to ratify the payment of \$523.69, Pay Application #4, to MARC Service, as approved by the construction committee on November 8, 2022.

Dave Lehman seconded the motion.

The motion was unanimously approved.

(ii.) Ratify the payment of \$6,867.85, Pay Application #8, to K & K Plumbing, as approved by the Construction Committee on November 11, 2022.

(iii.) Ratify the payment of \$25,093.82, Pay Application #9, to K & K Plumbing, as approved by the Construction Committee on November 11, 2022.

Tom Gramling made a motion to approve items, (ii and iii), as presented on the agenda.

Christy Leiato seconded the motion.

The motion was unanimously approved.

(iv.) Ratify the payment of \$15,783.74, Pay Application #9, to Stelco Inc., as approved by the Construction Committee, on November 8, 2022.

Tom Gramling made a motion to ratify the payment of \$15,783.74, Pay Application #9, to Stelco Inc., as approved by the Construction Committee, on November 8, 2022.

Joe Slifko seconded the motion.



The motion was unanimously approved.

VI. Financial Reports

Joe Slifko made a motion to approve the financial reports as of October 2022.
Matt Barczak seconded the motion.
The motion was unanimously approved.

VII. Solicitor's Report: None – All items are on the agenda.

VIII. Old Business: None

IX. New Business

A. Approve the 2023 Board Meeting Schedule

Christy Leiato made a motion to approve the 2023 Board Meeting Schedule.
Matt Barczak seconded the motion.
The motion was unanimously approved.

B. Approval for free Fixed Route bus rides on Friday, December 23, and Saturday, December 24, 2022.

Joe Slifko made a motion for the approval for free Fixed Route bus rides on Friday, December 23, and Saturday, December 24, 2022.
Kristen Villarrial seconded the motion.
The motion was unanimously approved.

X. Executive Director's Report

- Incline Plane Rehab Project is moving forward with painting and finishing up the cars.
- The large sheave wheels rehabilitation is progressing. One wheel is in and the other is delayed due to supply issues.
- The Ebensburg Bus Wash is going well and has been in operation since November
- Thanked Korrin for participating in the Christmas Stroll in Central Park.
- Thanked Mike Sanders, Keith Miller, and Andrew Bell-Bigelow for making the toy CamTran bus for Central Park.
- Thanked the bus operators and dispatch for dealing with all of the detours.
- Thanked Bob Johnson and Craig Miller for stepping up, due to worker shortage.
- Ridership is up 21% for Fixed Route, but still down 29% from pre-Covid. This is the national average, not just CamTran. Reserve-A-Ride, Shared Ride, and ADA is down 30%, down 31% year-to-date.
- Rose spoke about the TAPTCO training program for new drivers. Kristen Villarrial asked about the program and how long it took to complete. Rose replied 6-8 weeks and other details about the program.
- 1 year anniversary for Bob Johnson and Daymond Powell.
- Rose wished everyone a Merry Christmas and Happy Holidays.



XI. Adjourn

Mr. Whited made a motion to adjourn the meeting.
Christy Leiato seconded the motion.
The meeting was adjourned at 10:05 a.m.