

**CamTran Board of Directors'
Meeting Minutes
September 22, 2023**

I. Call Meeting to Order

Mr. Whited called the CamTran Board of Director's meeting to order at 09:30. He noted there was an Executive Session after the Board Meeting on August 25, 2023. It was held for personnel and possible litigation reasons. It began at 09:45 a.m. and ended at 10:15 a.m.

**Roll Call
Silent Prayer
Flag Salute**

Adopt the September 22, 2023, Agenda

Joe Slifko made a motion to adopt the September 22, 2023, agenda. David Lehman seconded the motion. The motion was unanimously approved.

Board Members Present: Timothy Whited, Thomas Gramling, Joe Slifko, Trish Corle, Matt Barczak, David Lehman, Oscar Cashaw, Christy Leiato, and Kristen Villarrial via Zoom.

Board Members Absent: None

Solicitor: Jill Nagy (Zoom)

Staff: Rose Lucey-Noll, Bob Johnson, Korrin Fisher, Tabatha Johnson, Eric Allen, Sheryl Juillerat, Terry Deckard, Kim Morley, John Drahnak, Mike Sanders, Andrew Bell-Bigelow, Steven Rex, Mike Hendrickson, Jennifer Sukenik

II. Employee Recognition – Mike Hendrickson was presented with an Employee Appreciation Award for his outstanding customer service in aiding a customer to her interview.

Tim Whited welcomed our new employees, Steven Rex and Eric Allen.

III. Approval of minutes from the August 25, 2023, Board of Director's Meeting.

Tom Gramling entered a motion to approve the minutes from the August 25, 2023, Board of Director's meeting.

Christy Leiato seconded the motion.

The motion was unanimously approved.

IV. Committee Reports

A. Finance Committee

i. Approve award of Inclined Plane Passenger Waiting Deck Area Project Bid, IFB #23-02, to Mosites Construction.

Trish Corle made a motion to approve the award of the Inclined Plane Passenger Waiting Deck Project bid, IFB #23-02, to Mosites Construction.

Tom Gramling seconded the motion.
The motion was unanimously approved.

ii. Approve six-month contract extension for fuel contracts, for October 1, 2023, to March 31, 2024, as follows:

>Award diesel contract to Ports Petroleum, at a markup of +0.00889.

>Award gasoline contract to Bradigan's, as a markup of +0.01.

Joe Slifko entered a motion to approve extension for six-month diesel contracts to Ports Petroleum and gasoline contract to Bradigan's.

David Lehman seconded the motion.

The motion was unanimously approved.

B. Construction Committee

Inclined Plane Rehab Project

(i). Ratify the payment of Pay Application #21, to Plant Services Group (MC), as approved by the Construction Committee, on August 3, 2023.

Tom Gramling entered a motion to ratify the payment of Pay Application #21, to Plant Services Group, as approved by the Construction Committee on August 3, 2023.

Trish Corle seconded the motion.

The motion was unanimously approved.

(ii.) Ratify the payment of Pay Application #22, to Plant Services Group (MC), as approved by the Construction Committee on September 12, 2023.

Tom Gramling entered a motion to ratify the payment of Pay Application #22, to Plant Services Group (MC), as approved by the Construction Committee on September 12, 2023.

Trish Corle seconded the motion.

The motion was unanimously approved.

(iii.) Ratify the payment of Pay Application #22, to Mosites (GC), as approved by the Construction Committee on September 12, 2023.

Tom Gramling made a motion to ratify the payment of, Pay Application #22, to Mosites (GC), as approved by the Construction Committee on September 12, 2023.

Christy Leiato seconded the motion.

The motion was unanimously approved.

C. Human Resources Committee

The Human Resources committee met this morning. In attendance were Rose Lucey-Noll, Tabatha Johnson, Kimberly Morley, Timothy Whited, Thomas Gramling, Trish Corle, and Joe Slifko.

i. Approval of Tentative Agreement involving certain Inclined Plane employees subject to ratification by the Union.

Joe Slifko made a motion for approval of a Tentative Agreement involving certain Inclined Plane employees subject to ratification by the Union.

Oscar Cashaw seconded the motion.

The motion was unanimously approved.

V. Financial Reports for August 2023 are available in the Board Portal.

The Finance Committee met this morning. Attendees were Tim Whited, Joe Slifko, Trish Corle, Rose Lucey-Noll, and Kim Morley. Kim Morley presented the report for the Finance Committee. They received financial statements and monthly dashboard. They received updates on all projects. Action items are on the agenda.

Joe Slifko entered a motion to approve the Financial Reports for August 2023.

seconded the motion.

The motion was unanimously approved.

VI. Solicitor's Report - Nothing to report.

VII. Old Business - None

VIII. New Business - None

XI. Executive Director's Report

- Rose reported that the Fixed Route Ridership was up 5% month to month, and up 6% YTD. Shared Ride was up 25% month to month and up 14% YTD. ADA was up 34% month to month, and up 32% YTD. Student Youth Pass Sales were up 4.5%.
- Rose thanked the Operations & Facilities Department for the quick move out of the Transit Center and the drivers for their patience and understanding. It was very stressful, and all hands were on deck. It was closed for safety reasons, and we are working with the City to stay updated.
- Rose thanked Tom Horner for a good job with the fire extinguisher training across the facilities.
- Rose thanked the following staff for the American Legion Fair coverage: Korrin Fisher, Bre McConnell, Joyce Pittman, Angel Speed, Ben Berkebile, Brad Baker, Chris Smith, Sheryl Juillerat, Emily Terek, John Drahnak, Roberta Kirsch, and Robin Gartrell.

X. Adjourn

Timothy Whited entered a motion to adjourn.

Joe Slifko seconded the motion.

The meeting was adjourned at 09:42 a.m.

Once approved by the Board.

Trish Corle, Secretary.

APPROVED