

CamTran Board of Directors'
Meeting Minutes
August 26, 2022

I. **Call Meeting to Order**

Mr. Whited called the CamTran Board of Director's meeting to order at 09:32 a.m.

Roll Call

Silent Prayer

Flag Salute

Board Members Present:

Tim Whited, Tom Gramling, Joe Slifko, Matt Barczak (Zoom), Dave Lehman, Christy Leiato, and Kristen Villarrial

Board Members Absent:

Trish Corle and Oscar Cashaw

Solicitor: Jill Nagy (Zoom)

Staff: Korrin Fisher, Josh Yoder, Bob Johnson, Tabatha Johnson

Adopt the August 26, 2022 Agenda.

II. **Public Comment – John DeBartola via Zoom**

III. **Employee Recognition – Cathaleen Karlheim retirement.**

IV. **Reading and approval of minutes from the August 26, 2022, Finance Committee Meeting.**

Mr. Gramling entered a motion to approve the minutes from the August 26, 2022, Finance Committee meeting.

Mr. Slifko seconded the motion.

The motion was unanimously approved.

V. **Committee Reports**

A. Finance Committee

(i.) Approve Resolution #2022-03, CamTran Automatic Clearing House Payment Policy

Mr. Slifko entered a motion to approve **Resolution #2022-03, CamTran Automatic Clearing House Payment Policy**

Ms. Leiato seconded the motion.

The motion was unanimously approved.

(ii.) Approve Resolution #2022-04, CamTran Credit Card and Divvy Card Policy and Agreement, dated August 9, 2022

Ms. Villarrial entered a motion to approve Resolution #2022-04, CamTran Credit Card and Divvy Card Policy and Agreement, dated August 9, 2022

Mr. Gramling seconded the motion.

The motion was unanimously approved.

B. Construction Committee

Inclined Plane Rehab Project

- i. **Ratify the payment of \$197,797.50, Pay Application #8, to Schultheis Electric approved by the Construction Committee on August 2, 2000.**

Mr. Gramling entered a motion to **ratify the payment of \$197,797.50, Pay Application #8, to Schultheis Electric approved by the Construction Committee on August 2, 2000.**

Mr. Slifko seconded the motion.

The motion was unanimously approved.

- ii. **Ratify the payment of \$607,731.19, Pay Application #9, to Mosites, as approved by the Construction Committee, on August 2, 2022.**

Mr. Gramling entered a motion to ratify the payment of \$607,731.19, Pay Application #9, to Mosites, as approved by the Construction Committee, on August 2, 2022.

Ms. Leiato seconded the motion.

The motion was unanimously approved.

- iii. **Ratify the payment of \$15,408.05, Pay Application #9, to Plant Services Group, as approved by the Construction Committee, on August 2, 2022**

Mr. Slifko entered a motion to ratify the payment of of \$15,408.05, Pay Application #9, to Plant Services Group, as approved by the Construction Committee, on August 2, 2022

Ms. Villarrial seconded the motion.

The motion was unanimously approved.

Ebensburg Bus Wash Services Project

- iv. **Ratify the payment of \$364,119.78, Pay Application, #5, to Leonard Fiore, Inc., as approved by the Construction Committee, on July 28, 2022.**

Mr. Gramling made a motion to ratify the payment of \$364,119.78, Pay Application, #5, to Leonard Fiore, Inc., as approved by the Construction Committee, on July 28, 2022.

Mr. Slifko seconded the motion.

The motion was unanimously approved.

VI. **Financial Reports for July 2022**

Mr. Slifko entered a motion to approve the Financial Reports for July 2022.

Ms. Leiato seconded the motion.

The motion was unanimously approved.

VII. **Solicitor's Report – Nothing to report**

VIII. **Old Business**

Approval to donate Bus #719 to the Cambria County Fire School, originally approved and scheduled for demolition at the July 22, 2022, Board of Directors' meeting.

Mr. Slifko entered a motion to donate Bus #719 to the Cambria County Fire School.

Ms. Villarrial seconded the motion.

The motion passed unanimously.

IX. **New Business**

X. **Executive Director's Report**

- Ridership is up 4% and Shared Ride is down due to lack of drivers.
- Working on pre-employment for two new Rural drivers.
- Capital Project – Inclined Plane lower station axel motor is being placed in the engine room. Rebar is being placed as a support.
- Ebsburg Bus Wash Project is coming to a close near the end of September.
- Facilities Department has been doing a lot of work. Daymond's experience really has an advantage. They have been doing Rural landscaping and cleaning shelters. She thanked Daymond, Mike Sanders, Keith, and Dylan.
- We transported 65 EMA personnel to a funeral. Thanked Joyce, Joyce, and Bre for organizing it.
- Accidents are way down. Thanked Bob Johnson and the Safety Committee for working with the drivers.

XI. **Adjourn**

Mr. Gramling entered a motion to adjourn

Ms. Villarrial seconded the motion.

The meeting was adjourned at 09:44 a.m.