



CamTran Board of Directors' Meeting Minutes July 22, 2022

I. Mr. Whited called the meeting to order at 09:35 a.m.

Roll Call

Board Members in Person: Tim Whited, Tom Gramling, Trish Corle, Christy Leiato, Kristen Villarrial, Matt Barczak

Board Members via Zoom: Joe Slifko, Oscar Cashaw

Solicitor: Jill Nagy via ZOOM

Staff: Rose Lucey-Noll, Kim Morley, Josh Yoder, Michael Sanders, Daymond Powell, Tabatha Johnson, Korrin Fisher, Jennifer Sukenik

Adopt the July 22, 2022 Agenda

Trish Corle made a motion to adopt the July 22, 2022 agenda

Kristen Villarrial seconded the motion

The motion passed unanimously.

II. Public Comment

John DeBartola – Did not show

III. Recognitions

Employee - Jason Myers – Kindness to a Vietnam Veteran (not in attendance)

Employee – Doug Fyock - Retirement (not in attendance)

Appreciation of organizers of the Wheelchair Tune & Wash Event on June 17, 2022. John Letizia from Laurel Medical – Did not attend; Kristy Richardson from Hiram G. Andrews, and Barb Zablotney from United Spinal Association did not attend; Marla Neasbella from Laurel Medical Solutions.

IV. Approval of minutes from the June 24, 2022, CamTran Board of Directors meeting.

Trish Corle made a motion to approve the minutes from the June 24, 2022, CamTran Board of Directors meeting.

Christy Leiato seconded the motion

The motion passed unanimously.

V. Committee Reports

A. Finance Committee



Award Inclined Plane Security Cameras contract to Watkins Security, LLC, in the amount of \$49,995.

Tom Gramling entered a motion
Kristen Villarrial seconded the motion
The motion passed unanimously.

Motion to approve supplemental Medicare Trip Agreement for Geisinger Health Plan.

Trish Corle entered a motion
Christy Leiato seconded the motion
The motion passed unanimously.

Approval for disposal of Bus #719.

Tom Gramling entered a motion
Kristen Villarrial seconded the motion
The motion passed unanimously.

B. Construction Committee

Inclined Plane Rehab Project

Ratify the payment of \$107,075.64, Pay Application #7, to Schultheis (EC), approved by the Construction Committee, on 07/05/22.

Tom Gramling entered a motion
Trish Corle seconded the motion
The motion passed unanimously

Ratify the payment of \$1,377,945.85, Pay Application #8, to Mosites (GC), approved by the Construction Committee, on 07/05/22.

Trish Corle entered a motion
Tom Gramling seconded the motion
The motion passed unanimously

Ratify the payment of \$15,408.05, Pay Application #8, to Plant Services Group, approved by the Construction Committee, on 07/05/22.

Kristen Villarrial entered a motion
Christy Leiato seconded the motion
The motion passed unanimously

Ebensburg Water & Sewer Project

Ratify Payment of \$61,250.05, Pay Application #8, to Ligonier Construction, approved by the Construction Committee, on 06/18/2022.

Tom Gramling entered a motion
Trish Corle seconded the motion
The motion passed unanimously



Ratify Final Payment of \$3,865.86, Project Pay Application #9, to Ligonier Construction, approved by the Construction Committee, on 07/14/22.

Tom Gramling entered a motion
Trish Corle seconded the motion
The motion passed unanimously

Ratify Payment of \$61,292.16 (Retainage), Pay Application #10-FINAL, to Ligonier Construction, approved by the Construction Committee, on 07/14/22.

Tom Gramling entered a motion
Trish Corle seconded the motion
The motion passed unanimously

Ebensburg Bus Wash Project

Ratify payment of \$28,321.65, Pay Application #4, to Leonard Fiore, Inc., as approved by the Construction Committee, on 07/14/22.

Tom Gramling entered a motion
Christy Leiato seconded the motion
The motion passed unanimously

Ratify payment of \$61,664.75, Pay Application #4, to K & K Plumbing, approved by the Construction Committee, on 07/14/22.

Tom Gramling entered a motion
Kristen Villarrial seconded the motion
The motion passed unanimously

Ratify payment of \$33,306.48, Pay Application #5, to K&K Plumbing, approved by the Construction Committee, on 07/14/22

Tom Gramling entered a motion
Kristen Villarrial seconded the motion
The motion passed unanimously

Ratify payment of \$18,679.87, Pay Application #5, to STELCO, Inc., approved by the Construction Committee, on 07/14/22.

Trish Corle entered a motion
Christy Leiato seconded the motion
The motion passed unanimously

Ratify the payment of \$28,522.77, Pay Application #6, to STELCO, Inc., approved by the Construction Committee, on 07/14/22.



Trish Corle entered a motion
Christy Leiato seconded the motion
The motion passed unanimously

C. Safety Committee

Approve the Public Transportation Agency Safety Plan (PTASP) for the Inclined Plane and CamTran.

Trish Corle entered a motion
Tom Gramling seconded the motion
The motion passed unanimously

VI. Financial Reports for June 2022

Tom Gramling entered a motion
Kristen Villarrial seconded the motion
The motion passed unanimously

VII. Solicitor's Report

No Report

VIII. Old Business

None

IX. New Business

None

X. Executive Director's Report

Employee recognition was given to Doug Fyock for his retirement and Dan Brown for 25 years of service.

Special recognition was mentioned for the organizers of the Wheelchair Tune & Wash event.

The rail ties for the Inclined Plane project is almost complete. The floorboards of the conductor's station will be removed and reconfigured and is on target.

The Ebensburg Water Sewer Project is closed out and the Bus Wash Project is continuing and should be completed by August 1st except for the overhead door. It will be completed by September 15, due to a delay.

Rose thanked Nicolette, Brianna, Craig, & Bob Butterworth for their hard work with the end of year inventory. It was excellent outcome.

Rose thanked Bob Johnson for revising the two PTASP plans.

July 6th the TSA conducted a security exercise. It was unknown to the bus operators or staff – placed suspicious packages in 10 buses. The bus operators located 6 of the 10 packages. They met with the drivers after the exercise. 30% better than national average.

All Administrative staff participated in the Cyber Security training. According to the PennDot survey, CamTran was the only agency that has all of the security items in place. We can still look for improvements.

The \$1 Summer Youth Pass was launched.

Thanked Korrin for the 1st year anniversary of the internal Newsletter.

CamTran Urban Division: 502 Maple Avenue Johnstown, PA 15901. 814-535-5526 Fax 814/536-5951

CamTran+ Rural Division: 1226 North Center St, PO Box 267, Ebensburg, PA 15931-0267. 800/252/3889 Fax 814/471-6820

www.camtranbus.com



XI. Adjourn

Tim Whited made a motion to adjourn at 10:10 a.m.