



CAMTRAN BOARD OF DIRECTORS' MEETING MINUTES
Friday, December 1, 2023
502 Maple Avenue, Johnstown, PA 15901

I. Call Meeting to Order
A. Roll Call

Board Members Present: Timothy Whited, Chairman, Thomas Gramling, Treasurer, Joseph Slifko, Vice-Chairman, Matthew Barczak, David Lehman, Oscar Cashaw via Zoom, Christy Leiato, Kristen Villarrial.

Solicitor: Jill Nagy via Zoom.

Board Members Absent: Trish Corle, Secretary

Staff in Attendance: Rose Lucey-Noll, Robert Johnson, Korrin Fisher, Roberta Kirsch, John Walls, Dan Brown, Beverly VanDyke, Tom Bender, Terry Deckard, Michele Barnes, Adam Weir, Tabatha Johnson, Jennifer Sukenik

B. Silent Prayer

C. Flag Salute

D. Adopt the December 1, 2023, Agenda.

David Lehman entered a motion to adopt the December 1, 2023, agenda.
Joe Slifko, Vice Chairman, seconded the motion.
The motion was unanimously approved.

Timothy Whited, Chairman, announced the record to show there was an Executive Session, for a workshop, after the last Board meeting on October 27, 2023, beginning at 10:10 a.m. and concluding at 10:45 a.m.

II. Employee Recognition

- a. Veterans: Beverly Van Dyke, John Walls, and Dan Brown** were recognized for their military service. In addition, Tom Horner was also recognized. Other names mentioned: Chuck Barbato, Andrew Bell-Bigel, Breanna McConnell, Tyler Neisner, John Porter, Steve Wagstaff, Tim Whited, and Tom Gramling.
- b. John Walls for 25 years of service at CamTran.**
- c. Christy Leiato, Board Member,** was presented with a plaque for her time on the Board. Her term expires on December 31, 2023, she will not be returning.
- d. Tom Bender** was also recognized and received a plaque for his retirement. He retired on October 1, 2023, but was not able to attend the October Board meeting.



Noted: There was no one registered for public comment, but Randy Griffith, of the Tribune Democrat, inquired if he could ask a question. He questioned several items on the agenda.

III. Approval of minutes from the October 27, 2023, CamTran Board of Directors meeting.

Kristen Villarrial entered a motion to approve the minutes from the October 27, 2023, CamTran Board of Directors meeting.

Thomas Gramling, Treasurer, seconded the motion.

The motion was unanimously approved.

IV. Committee Reports

A. Construction Committee

(i.) Ratify payment of Pay Application #23, to Schultheis Electric (EC), as approved by the Construction Committee on November 7, 2023.

Thomas Gramling, Treasurer, entered a motion to approve the payment of Pay Application #23, to Schultheis Electric (EC), as approved by the Construction Committee on November 7, 2023.

Christy Leiato seconded the motion.

The motion was unanimously approved.

(ii.) Ratify payment of Pay Application #24, to Mosites (GC), as approved by the Construction Committee on November 7, 2023.

Joseph Slifko, Vice Chairman, entered a motion to approve payment of Pay Application #24, to Mosites (GC), as approved by the Construction Committee on November 7, 2023.

Kristen Villarrial seconded the motion.

The motion was unanimously approved.

(iii.) Ratify payment of Pay Application #24, to Plant Services Group (MC), as approved by the Construction Committee on November 21, 2023.

Thomas Gramling, Treasurer, entered a motion to approve payment of Pay Application #24, to Plant Services Group (MC), as approved by the Construction Committee on November 21, 2023.

David Lehman seconded the motion.

The motion was unanimously approved.

B. Finance Committee

Thomas Gramling, Treasurer, gave a report on the Finance Committee meeting held this morning. In attendance were Timothy Whited, Thomas Gramling, Joseph Slifko, Rose Lucey-Noll, and Robert Johnson. Kimberly Morley was absent.

They reviewed financial statements and dashboards, the Inclined Plane, and other open projects.

(i.) Authorize the award of the lowest responsive CNG fuel bid pending attorney approval.

Joseph Slifko, Vice-Chairman, entered a motion to authorize the award of the lowest responsive CNG fuel bid pending attorney approval.

Kristen Villarrial seconded the motion.

The motion unanimously approved.

V. Financial Reports

A. Financial Statements for October 2023.

Joseph Slifko, Vice-Chairman, entered a motion to approve the Financial Statements for October 2023.

Thomas Gramling, Treasurer, seconded the motion.

The motion was unanimously approved.

VI. Solicitor's Report

Nothing to report.

VII. Old Business

None

VIII. New Business

a. Approval of 2024 Board meeting schedule.

Thomas Gramling, Treasurer, entered a motion to approve the 2024 Board meeting schedule.

Matthew Barczak seconded the motion.

The motion was unanimously approved.

b. Approval of free Fixed Route bus rides on Saturday, December 23, and Sunday, December 24, 2023.

Joseph Slifko, Vice-Chairman, entered a motion for approval of free Fixed Route bus rides on Saturday, December 23rd and Sunday, December 24th.

Kristen Villarrial seconded the motion.

The motion was unanimously approved.

IX. Executive Director's Report

- Rose Lucey-Noll thanked Christy Leiato for her time on the Board.
- The Transit Center Redesign project is going well. Surveys were handed out around town to the public and on the buses and events to be completed. There are about 160 surveys so far. There was an employee virtual meeting on October 25th and one for the public on October 26th, to introduce the project and start getting input. Next week there will be a planning charette to get feedback on how the Transit Center should be redesigned. The consulting team will be in town, and we will be having pop-up events near the Transit Center and Central Park. It's not just for the riders but developers are interested as well.

- Inclined Plane – temporary wheels are being used for testing until the weather gets bad and we will stop. Hope to re-open Summer 2024.
- The Transit Center – we are open on one side and the other side is still being repaired by the City, cornered off with fencing. We hope to be back there before the heavy snow starts.
- Staff has been visiting various senior centers in Northern Cambria and Portage, Cresson, and Nanty Glo to inform them about our services and how to get transit ID cards for free. Free rides are sponsored by the PA Lottery at 85% and 15% sponsored by Cambria County Agency of Aging.
- Continue to participate in Wellness Wednesdays. This is a partnership with the Center of Population of Health. We talk about bus services and what's available.
- The Wash & Tune Wheelchair project was attended by Korrin, Roberta, and Greg at the Convention Center. It has grown and may be held twice a year.
- We participated in the Halloween parade and Ligh-up Night. In the Halloween parade we carried a banner “now hiring” and have seen an influx of applications.
- Thanked Roberta, Greg, and Michele and other Operations staff for coordinating and rerouting buses during the parade.
- \$35 meat vouchers were given to staff for Thanksgiving, Christmas, or New Years. It was Bob Johnson's idea. Adam & Korrin coordinated it with two different Bi-Lo's. One on Osborne Street and one in Northern Cambria.
- Safety videos are being posted. Monitors were installed in the employee driver's room with safety message alerts and memos. It's just one part we are phasing in of our safety culture here. Thanking everyone who took part, it was a team effort. Bob Johnson, Korrin, and Mike Sanders worked on this.
- Ridership is up 4%, month to date; Fixed Route up 5% year-to-date. Shared Ride/Reserve-A-Ride is up 49% month-to-date and year-to-date 25%. ADA is up 40% month-to-month, and up 38% year-to-date.
- Stuff the Bus with diapers, working with United Way. Held in Ebensburg and Northern Cambria areas. Media gave good coverage.
- Kristen Villarrial asked about updating routes in the rural areas. They will look at that this winter. Data needs to be updated.

X. Adjourn

Thomase Gramling, Treasurer, made a motion to adjourn the meeting.
Meeting adjourned at 09:56 a.m.