

**CamTran Board of Directors'  
Meeting Minutes  
February 24, 2023**

**I. Call Meeting to Order**

Mr. Whited called the CamTran Board of Director's meeting to order at 09:30

**Roll Call**

**Board Members Present:**

**Board Members Absent:**

**Solicitor:** Jill Nagy (Zoom)

**Staff:** Rose Lucey-Noll, Korrin Fisher, John Drahnak, Breanna McConnell, Shawn Ray, Tabatha Johnson, Terry Deckard, Kim Morley, Angel Speed, Jennifer Sukenik

**Guests:** Randy Griffith, Tribune Democrat; Mark Cassel, unknown.

**Adopt the February 24, 2023, Agenda**

Dave Lehman entered a motion to adopt the February 24, 2023, agenda.  
Christy Leiato seconded the motion.

**II. Public Comment – John DeBartola**

**III. Reading and approval of minutes from the February 24, 2023, Finance Committee Meeting.**

Christy Leiato entered a motion to approve the minutes from the February 24, 2023, Finance Committee meeting.

Tom Gramling seconded the motion.

The motion was unanimously approved.

**IV. Committee Reports**

**A. Finance Committee**

None

**B. Construction Committee**

**Inclined Plane Rehab Project**

- i. Ratify the payment of \$178,165.85, Pay Application #14, to Plant Services Group, as approved by the Construction Committee on January 23, 2023.**

Tom Gramling entered a motion to ratify the payment of \$178,165.85, Pay Application #14, to Plant Services Group, as approved by the Construction Committee on January 23, 2023.

David Lehman seconded the motion.

The motion was unanimously approved.

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- ii. **Ratify the payment of \$15,408.05, Pay Application #15, to Plant Services Group, as approved by the Construction Committee, on February 3, 2023.**

Tom Gramling entered a motion to ratify the payment of \$15,408.05, Pay Application #15, to Plant Services Group, as approved by the Construction Committee, on February 3, 2023.

David Lehman seconded the motion.

The motion was unanimously approved.

- iii. **Ratify the payment of 324,801.94, Pay Application #14, to Schultheis Electric, as approved by the Construction Committee, on January 26, 2023.**

Kristen Villarrial entered a motion to ratify the payment of \$324,801.94, Pay Application #14, to Schultheis Electric, as approved by the Construction Committee, on January 26, 2023.

Christy Leiato seconded the motion.

The motion was unanimously approved.

- iv. **Ratify the payment of \$77,048.30, Pay Application #15, to Mosites, as approved by the Construction Committee, on January 25, 2023.**

Tom Gramling entered a motion to ratify the payment of \$77,048.30, Pay Application #15, to Mosites, as approved by the Construction Committee, on January 25, 2023.

Kristen Villarrial seconded the motion.

The motion was unanimously approved.

- v. **Approval of EADS Group for the proposed scope of work for Inclined Plane waiting deck repairs and services, at an estimated cost of \$43,400, plus, time & material, per Construction Committee recommendation.**

David Lehman made a motion for approval of EADS Group for the proposed scope of work for Inclined Plane waiting deck repairs and services, at an estimated cost of \$43,400, plus, time & material, per the Construction Committee recommendation.

Christy Leiato seconded the motion.

The motion was unanimously approved.

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**V. Financial Reports for July 2022**

Christy Leiato entered a motion to approve the Financial Reports for January 2023.

Kristen Villarrial seconded the motion.

The motion was unanimously approved.

**VI. Solicitor's Report - None**

**VII. Old Business - None**

**VIII. New Business - None**

**IX. Executive Director's Report**

- Ridership compared month to month is up 20% on Fixed Route and down 43% last month. Pre-Covid: Down 27%. Reserve A Ride was down 24% for the month and compared month to month last year, it is down 62%.
- ADA is up 17%. Compared to last month, down 11%
- End of year inventory report determined there was a less than 1% variance.
- Rose thanked everyone who was involved with the inventory process.
- Rose thanked the HR Team for all of their hiring efforts.

**X. Adjourn**

Christy Leiato entered a motion to adjourn.

The meeting was adjourned at 09:42 a.m.