



CAMTRAN BOARD OF DIRECTORS' MEETING MINUTES
Friday, November 21, 2025, 09:30 a.m.
502 Maple Avenue, Johnstown, PA 15901

I. Call Meeting to Order

A. Roll Call

Board Member Attendance: Joe Slifko, Chairman; Ed Dreikorn, Vice-Chairman; Thomas Gramling, Treasurer, Trish Corle, Secretary; Kristen Villarrial, Loreen Bencie, Ralph Boyle, Doug Helsel.

Oscar Cashaw – Absent

Staff Attendance: Rose Lucey-Noll, Robert Johnson, Justin Kipp, John Drahnak, Tabatha Johnson, Josh Baker, Robin Gartrell, Jennifer Sukenik

B. Silent Prayer

C. Flag Salute

D. Adopt the November 21, 2025, Agenda.

Joe Slifko, Chairman, entertained the motion to adopt the November 21, 2025, agenda.

Ed Dreikorn entered the motion.
Ralph Boyle seconded the motion.

Comments, concerns, abstentions: None
The motion was unanimously passed.

II. Public Comment

None

III. Employee Recognition

a. Robin Gartrell

b. Introduction of new employee – Josh Baker, Director of Transportation.

c. CamTran and Board Member Military Veterans.

IV. Approval of minutes from the October 24, 2025, CamTran Board of Directors meeting.

Joe Slifko, Chairman, entertained the motion to adopt the October 24, 2025, CamTran Board of Director's meeting minutes.

Trish Corle entered the motion.
Kristen Villarrial seconded the motion.



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Comments, concerns, abstentions: None
The motion was unanimously passed.

THE BOARD WENT INTO EXECUTIVE SESSION AT 09:35 a.m. and concluded at 9:50 a.m.
The Executive Session was for personnel reasons and possible litigation.

V. Executive Director's Report

Ebensburg Facility Project

Ebensburg facility project is coming along. A lot of work is getting done. The electrical conduit has been moving forward. The preparation for the PVC on the maintenance building roof and working on the fire suppression area. Also, preparation to remove administration/maintenance building roof.

Modeshift

On Mode Shift, which is our smart card pay app, that's also moving along nicely.

Thank you to Employees

Jen and Alexis, on the Halloween parade bus decoration.

Jen and Alexis for the Veterans Day breakfast that they worked on, and Adam for the charcuterie board that was presented to them.

Bob Johnson has been working with Ferndale over the past year and a half on the bus shelter over there. That project in Ferndale is now complete. There was a lot of work that went back and forth at that, so, I want to thank him for that work.

John Drahnak has been working on getting some of our maintenance employees to be on the apprentice program, under PennTrain. Dylan Berzansky and Riley Schropp will be going through that program in December. Josh Baker had been involved in that program.

Last month, I forgot to mention Mike Sanders and his crew in facilities. They repainted all our bus shelters over the summer. They look really great, and so I'd like to thank them.

Financial Statements

Total revenue is up 31.45%. Compared to our budget, the variance is 24.28%. For the fiscal year, we're in our fourth month, and financially stable.



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Expenses are up 36.15%, and then on the budget variance, 3.60%. We did have 3 payrolls periods, which pushed that up, as well as materials and supplies, we had an increase.

Performance Measures

We're meeting three of our 4 measures: Passenger per revenue vehicle hour, our cost per revenue vehicle hour, and our cost per passenger. The one that we're real close on is revenue per revenue vehicle hour.

Ridership: our fixed route was down 2%. Some of that might have been the government shutdown, where people were impacted by that, and not going out to do shopping and other things they normally might do. Reserve-a-Ride, Shared Ride, and non-public transportation, that non-public transportation is the MATP program that we took over for the county, and that's up 336%.

ADA: Total ridership is up 9%.

Safety Report

For October, two preventable and two non-preventable accidents.

Solar Savings

For the month of October - \$1,396. Since we started, \$136,000 in savings.

Preventative Maintenance

100% on time.

Miles between failures – meeting our targets

VI. Committee Reports

A. Finance Committee

i. Treasurer's Report

Thomas Gramling, Treasurer, gave the report from the Finance Committee meeting held on November 21, 2025, 08:30 a.m.

In attendance: Joe Slifko, Chairman; Ed Dreikorn, Vice-Chairman; Thomas Gramling, Treasurer; Trish Corle, Secretary; Rose Lucey-Noll, Executive Director; and Robert Johnson, COO, Tabatha Johnson, CHRO.



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The following was reviewed:

- Financial Reports and Dashboard for CamTran for October 2025
- Inclined Plane Rehabilitation Project
- Ebensburg Rehabilitation Project
- Project Updates and all other open projects

Action items are on the agenda for approval.

Joe Slifko, Chairman, entertained the motion to approve the Treasurer's Report.

Ed Dreikorn, Vice Chairman, entered the motion.
Kristen Villarrial seconded the motion.

Comments, concerns, abstentions: None
The motion was unanimously passed.

ii. Approval of financial statements, for October 2025, as reviewed by the Finance Committee.

Joe Slifko, Chairman, entertained the motion for approval of financial statements, for October 2025, as reviewed by the Finance Committee.

Ed Dreikorn, Vice-Chairman, entered the motion.
Thomas Gramling, Treasurer, seconded the motion.

Comments, concerns, abstentions: None
The motion was unanimously passed.

iii. Approve Energy Services proposal by Chrislynn Energy Services, Inc.

Joe Slifko, Chairman, entertained a motion to approve the Energy Services proposal by Chrislynn Energy Services, Ince.

Trish Corle, Secretary, entered the motion.
Thomas Gramling, Treasurer, seconded the motion.

Comments, concerns, abstentions: this is for 36 months. We have been using this broker, for about 10 years, and this was not renewed in 2023. This is where we do negotiations on electric prices through CoStars.

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The rate will be .10895 Kilowatt hours. There's going to be a savings of about 4.7% overall going in this direction.

The motion was unanimously passed.

B. Construction Committee
Inclined Plane Project

- i. Ratify payment of Pay Application #36, for \$4,228.39, to Mosites (GC), as reviewed by the Construction Committee on October 17, 2025.**

Joe Slifko, Chairman, entertained the motion to ratify payment of Pay Application #36, for \$4,228.39, to Mosites (GC), as reviewed by the Construction Committee on October 17, 2025.

Thomas Gramling, Treasurer, entered the motion.
Ed Dreikorn, Vice-Chairman, seconded the motion.

Comments, concerns, abstentions: Rose explained this covers general conditions for July, and release retainage for the wood decking upper station that was completed.

The motion was unanimously passed.

- ii. Ratify payment of Pay Application #37, for \$18,400.25, to Mosites (GC), as reviewed by the Construction Committee on September 24, 2025.**

Joe Slifko, Chairman, entertained the motion to ratify payment of Pay Application #37, for \$18,400.25, to Mosites (GC), as reviewed by the Construction Committee on September 24, 2025.

Thomas Gramling, Treasurer, entered the motion.
Ed Dreikorn, Vice-Chairman, seconded the motion.

Comments, concerns, abstentions: Rose explained this was for lubrication of the bent pins and painting of the slope decking of the upper station.

The motion was unanimously passed.

Ebensburg Facility Repair Project

- iii. Ratify payment of Pay Application #1, for \$506,700, to Mosites (GC), as reviewed by the Construction Committee on October 14, 2025.**

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Joe Slifko, Chairman, entertained the motion to ratify payment of Pay Application #1, for \$506,700, to Mosites (GC), as reviewed by the Construction Committee on October 14, 2025.

Thomas Gramling, Treasurer, entered the motion.
Ed Dreikorn, Vice-Chairman, seconded the motion.

Comments, concerns, abstentions: Rose explained this was the mobilization, general conditions, working on the pump room foundation, and the roofing bus barn and material storage.

The motion was unanimously passed.

iv. Ratify payment of Pay Application #1, for \$18,801, to Mosites (PC), as reviewed by the Construction Committee on October 14, 2025.

Joe Slifko, Chairman, entertained the motion to ratify payment of Pay Application #1, for \$18,801, to Mosites (PC), as reviewed by the Construction Committee on October 14, 2025.

Thomas Gramling, Treasurer, entered the motion.
Ed Dreikorn, Vice Chairman, seconded the motion.

Comments, concerns, abstentions: Rose commented – Normally, Mosites is the general contractor. In this case, they are the plumbing contractor. It's for general conditions, mobilization, and site safety.

The motion was unanimously passed.

C. Human Resources Committee

i. Adopt the revised Organizational Structure of the Rural Department for Medical Assistance Transportation Program (MATP), as presented to the Human Resources Committee.

Joe Slifko, Chairman, entertained the motion to adopt the revised organizational structure of the Rural Department for Medical Assistance Transportation Program (MATP), as presented to the Human Resources Committee.

Trish Corle, Secretary, entered the motion.
Kristen Villarrial seconded the motion.

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Comments, concerns, abstentions: Rose explained - In April, we took over the county's medical assistance transportation program, and we did that in partnership with Rabbit Transit, and the goal was always that Rabbit Transit was doing the administrative side of the projects, and we were doing the operating side of the projects. The goal has also been to transition everything to us. We had never run MATP before, and it was such a short time frame. Rabbit Transit was really good to come in and help us do that. We wouldn't have been able to do the program without having that administrative side being handled. So, now our goal is to transition it back to us and we need to get ready and set up a separate department just for MATP and hire new people. There'll be a MATP manager, there'll be additional CSRs, and, mobility planners that would be needed to run that whole administrative side of the program. And that basically is where the applications get reviewed, they see who's eligible, payments are processed, and, hopefully, when we get it together, they actually work more efficiently, in the sense of, we won't have to wait for it to be processed. We could do that, like, at Rapid Transit, it'll... we'll be able to do it ourselves. And, so, we did have a consultant take a look at that, and then we came up with this plan to move forward. So hopefully by July 1, we will take over.

The motion was unanimously passed.

VII. Solicitor's Report

Nothing to report. All items are on the agenda or in Executive Session.

VIII. Old Business

IX. New Business

A. Approval of free Fixed Route bus rides on Christmas Eve, Wednesday, December 24, 2025.

Joe Slifko, Chairman, entertained the motion for approval of free fixed route bus rides on Christmas Eve, Wednesday, December 24, 2025.

Ed Dreikorn entered the motion.
Ralph Boyle seconded the motion.

Comments, concerns, abstentions: Rose explained we've been doing this for the last couple of years. We stop service early on Christmas Eve. The last bus out of the transit center is usually around 6:10, and finishes its routes, and all buses finish routes. So, we just thought this was a nice gesture for our riders.



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The motion was unanimously passed.

B. State Safety Oversight presentation.

A presentation was given by Michael Sniegocki, from the SSOA.

C. Adjourn

The meeting was adjourned at 10:19 a.m.

The Board went into another Executive Session for training at 10:20 a.m. and concluded 11:25 a.m.

APPROVED 01-23-26