

CamTran Board of Directors'
Meeting Minutes
October 28, 2022

I. **Call Meeting to Order**

Mr. Whited called the CamTran Board of Director's meeting to order at 09:32

Roll Call

Silent Prayer

Flag Salute

Board Members Present:

Tim Whited, Tom Gramling, Trish Corle, Joe Slifko, Dave Lehman, Christy Leiato, Kristen Villarrial, Oscar Cashaw

Board Members Absent:

Matt Barczak

Solicitor: Jill Nagy

Staff: Korrin Fisher, Kim Morley, Tabatha Johnson, Breanna McConnell, Robert Johnson, Ben Berkebile, Nicolette Harper, Brianna Knisley, Mike Sanders, Sharon Switzler, Roberta Schlosser

Adopt the October 28, 2022 Agenda

Joe Slifko entered a motion to adopt the October 28, 2022 agenda.

Trish Corle seconded the motion.

The motion was unanimously approved.

II. **Public Comment – John DeBartola**

III. **Employee Recognition – Retirements:** Sharon Switzler, 23 years of service; Arlene Illig, 16 years of service; Roberta Schlosser, 19 years of service.

IV. **Reading and approval of minutes from the October 28, 2022, Finance Committee Meeting.**

Joe Slifko entered a motion to approve the minutes from the October 28, 2022, Finance Committee meeting.

Tom Gramling seconded the motion.

The motion was unanimously approved.

V. **Committee Reports**

A. Finance Committee

- i. Acceptance of the Optibus Agreement for implementation of transit scheduling and run-cutting software with a cost of \$186,907, for five years, subject to solicitor review of Agreement.

Joe Slifko entered the motion

Dave Lehman seconded the motion

The motion was unanimously approved.

B. Construction Committee

Inclined Plane Rehab Project

- i. **Ratify the payment of \$92,448.00, Pay Application #10, to Schultheis Electric, as approved by the Construction Committee on September 27, 2022.**

Tom Gramling entered the motion.
Trish Corle seconded the motion.
The motion was unanimously approved.

- ii. **Ratify the payment of \$94,076.92, Pay Application #11, to Schultheis Electric, as approved by the Construction Committee, on October 25, 2022.**

Tom Gramling entered the motion
Trish Corle seconded the motion.
The motion was unanimously approved.

- iii. **Ratify the payment of \$463,995.44, Pay Application #11, to Mosites, as approved by the Construction Committee, on September 27, 2022.**

Tom Gramling entered the motion.
Joe Slifko seconded the motion.
The motion was unanimously approved.

- iv. **Ratify the payment of \$1,373,195.08, Pay Application #12, to Mosites, as approved by the Construction Committee, on October 25, 2022.**

Tom Gramling entered the motion.
Joe Slifko seconded the motion.
The motion was unanimously approved.

- v. **Ratify the payment of \$557,778.29, Pay Application #11, to Plant Services Group, as approved by the Construction Committee, on September 27, 2022.**

Tom Gramling entered the motion.
Dave Lehman seconded the motion.
The motion was unanimously approved.

- vi. **Ratify the payment of \$115,526.25, Pay Application #12, Plant Services Group, as approved by the Construction Committee, on October 25, 2022.**

Tom Gramling entered the motion.
Dave Lehman seconded the motion.
The motion was unanimously approved.

Ebensburg Bus Wash Services Project

- vii. **Ratify the payment of \$5,585.29, Pay Application, #3, to MARC Services, as approved by the Construction Committee, on October 6, 2022.**

Tom Gramling entered the motion.
Kristen Villarrial seconded the motion.
The motion was unanimously approved.

- viii. **Ratify the payment of \$158,833.83, Pay Application #8, to Leonard Fiore, Inc. as approved by the Construction Committee, on October 6, 2022.**

Tom Gramling entered the motion.
Christy Leiato seconded the motion.
The motion was unanimously approved.

VI. Financial Reports for July 2022

Joe Slifko entered a motion to approve the Financial Reports for September 2022.

Tom Gramling seconded the motion.
The motion was unanimously approved.

VII. Solicitor's Report – Nothing to report

VIII. Old Business - None

IX. New Business - None

X. Executive Director's Report

- The Ebensburg Bus Wash Project has been completed and bus washing began yesterday, October 27th. The paperwork will be completed the end of November.
- Inclined Plane Rehab Project – Siding is being replaced and painting. Repairs to the cars have begun and the track lighting test will be Tuesday, Nov. 1st. Thanked Korrin for working with the company on the lighting project.
- Ridership Fixed Route is up 18% and up 12% year-to-date.
- Shared ride is down 33% due to driver shortages.
- Hired 10 new employees, 6 are drives and they will be going through training for 6-7 weeks. Thanked Tabatha and Jen S. for their onboarding help.
- Rose thanked the volunteers for the Halloween Parade. Ron White (Driver). Volunteers: Bert, Amy, Robin, Tabatha and her family, Nicole, Korrin, and everyone's families for participating.
Thanked Korrin for the decorating and Robin for making the incredible Snoopy characters out of paper mâché. Robin is very talented and did a great job.
- Thanked the facilities department for the winter preparations. Installed new snow guards on roof at facilities: Inclined Plane, and Ebensburg.

- CamTran was featured in the October issue of the PA Municipal Authority and thanked Korrin for writing the article.
- Bob Johnson was in Washington DC for Safety training all week. Thanked him for going.

XI. **Adjourn**

Kristen Villarrial entered the motion to adjourn.
Joe Slifko seconded motion to adjourn

The meeting was adjourned at 10:00 a.m.