

**CamTran Board of Directors'  
Meeting Minutes  
January 27, 2023**

**I. Call Meeting to Order**

Mr. Whited called the CamTran Board of Director's meeting to order at 09:33

**Roll Call**

**Board Members Present:** Timothy Whited, Thomas Gramling, Joe Slifko, David Lehman, Christy Leiato, Kristen Villarrial, Matt Barczak (Phoned in)

**Board Members Absent:**

**Solicitor:** Jill Nagy (Zoom)

**Staff:** Rose Lucey-Noll, Korrin Fisher, Kim Morley, Terry Deckard, Breanna McConnell, Chris Thompson, John Drahnak, Mike Sanders, Tabatha Johnson, Christopher Smith, Sheryl Juillerat

**Adopt the January 27, 2023, Agenda**

**II. Public Comment –Cheyanne Mindala & John DeBartola** (Registered, but did not attend)

**III. Employee Recognition – Retirements:** Michele Lonergan after 14 years of service and Brian Mintmier, 15 years of service.

**IV. Reading and approval of minutes from the January 27, 2023, Finance Committee Meeting.**

Joe Slifko entered a motion to approve the minutes from the January 27, 2023, Finance Committee meeting.

Christy Leiato seconded the motion.

The motion was unanimously approved.

**V. Committee Reports**

**A. Finance Committee**

The Finance Committee met this morning and reviewed the financial statements, Dash Board, and amendments.

Tim Whited, Tom Gramling, Joe Slifko, Kim Morley, Korrin Fisher, Rose Lucey-Noll were in attendance.

**B. Construction Committee**

**Inclined Plane Rehab Project**

- i. **Ratify the payment of \$215,564.23, Pay Application #12, to Schultheis Electric, as approved by the Construction Committee on November 29, 2022.**

Kristen Villarrial entered a motion to Ratify the payment of \$215,564.23, Pay Application #12, to Schultheis Electric, as approved by the Construction Committee on November 29, 2022.

Tom Gramling seconded the motion.

The motion was unanimously approved.

- ii. **Ratify the payment of \$88,267.15, Pay Application #13, to Schultheis Electric, as approved by the Construction Committee, on January 3, 2023.**

Kristen Villarrial entered a motion to ratify the payment of \$88,267.15, Pay Application #13, to Schultheis Electric, as approved by the Construction Committee, on January 3, 2023.

Tom Gramling seconded the motion.

The motion was unanimously approved.

- iii. **Ratify the payment of \$832,732.42, Pay Application #13, to Mosites, as approved by the Construction Committee, on November 29, 2022.**

Tom Gramling entered a motion to ratify the payment of \$832,732.42, Pay Application #13, to Mosites, as approved by the Construction Committee, on November 29, 2022.

David Lehman seconded the motion.

The motion was unanimously approved.

- iv. **Ratify the payment of \$54,435.00, Pay Application #14, to Mosites, as approved by the Construction Committee, on January 3, 2023.**

Tom Gramling entered a motion to ratify the payment of \$54,435.00, Pay Application #14, to Mosites, as approved by the Construction Committee, on January 3, 2023.

David Lehman seconded the motion.

The motion was unanimously approved.

- v. **Ratify the payment of \$262,929.17, Pay Application #13, to Plant Services Group, as approved by the Construction Committee, on November 29, 2022.**

Tom Gramling made a motion to ratify the payment of \$262,929.17, Pay Application #13, to Plant Services Group, as approved by the Construction Committee, on November 29, 2022.

Joe Slifko seconded the motion.

The motion was unanimously approved.

**Ebensburg Bus Wash Services Project**

- vi. **Ratify the payment of \$6,273.45, Pay Application #10-Final, to K & K Plumbing, as approved by the Construction Committee, on November 29, 2022.**

David Lehamn made a motion to ratify the payment of \$6,273.45, Pay Application #10-Final, to K&K Plumbing, as approved by the Construction Committee, on November 29, 2022.

Tom Gramling seconded the motion.

The motion was unanimously approved.

**VI. Financial Reports for July 2022**

Joe Slifko entered a motion to approve the Financial Reports for December 2022.

Kristen Villarrial seconded the motion.

The motion was unanimously approved.

**VII. Solicitor's Report – Nothing to report**

**VIII. Old Business**

**IX. New Business**

**X. Executive Director's Report**

- Ridership on fixed route was up 16% in December. We offered free rides on December 23 & 24. Year to date we are still down 26% compared to pre-Covid.
- Reserve-A-Ride, Shared Ride, and ADA is down 38% compared to pre-Covid. This is due to cancellations from inclement weather.
- Congratulations to Mike Sanders. He was promoted to Facilities Maintenance Manager.
- Congratulations to Tyler Neisner and Leo Yokitis for earning Master Technicians.
- Bus Wash Project had its final walk-through last week. Everything is good and thanks to Rural for all their patience.
- Inclined Plane work is progressing. There have been delays due to supply issues for the sheave wheel. Don't have an actual date for the re-opening yet.

**XI. Adjourn**

Tim Whited entered a motion to adjourn.

Tom Gramling seconded the motion.

The meeting was adjourned at 9:46 a.m.