

**Posted: Wednesday, August 20, 4:15 p.m. on website and CamTran Lobby**

**CAMTRAN BOARD OF DIRECTORS' MEETING MINUTES**

**Friday, August 22, 2025, 09:30 a.m.**

**502 Maple Avenue, Johnstown, PA 15901**

**I. Call Meeting to Order**

**A. Roll Call**

**Board Attendance:** Joe Slifko, Chairman; Ed Dreikorn, Vice-Chairman, Thomas Gramling, Treasurer; Ralph Boyle, Loreen Bencie, Doug Helsel

**Absent:** Trish Corle, Secretary, Oscar Cashaw, and Kristen Villarrial

**Staff Attendance:** Kim Morley, Tabatha Johnson, Justin Kipp, John Drahnak, Alexis Layton, Jennifer Sukenik, Roberta Kirsch, Jeff Hritz

**Guests:** Brad Baker, retiree, Dave Suter, Tribune Democrat

**B. Silent Prayer**

**C. Flag Salute**

**D. Adopt the August 22, 2025, Agenda.**

Joe Slifko, Chairman, entertained the motion to adopt the August 22, 2025. agenda.

Ralph Boyle entered the motion.

Ed Dreikorn seconded the motion.

Questions/abstentions: None

The motion was unanimously approved.

**II. Employee Recognition**

**A. In memory of Vicky Copenhaver**

Roberta Kirsch, Jeff Hritz, and Brad Baker commented about the wonderful person Vicky was and a great driver. She will be greatly missed.

**B. Brad Baker – Retirement – 15 years of service.**

**C. Todd Bair – 40 years (Did not attend)**

**D. Leonard Yokitis – 40 years (Did not attend)**

**III. Public Comment**

**A. Joann Rheel – Did not attend.**



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### **IV. Approval of minutes from CamTran Board of Directors meetings.**

#### **a. May 21, 2025**

Joe Slifko, Chairman, entertained the motion for approval of minutes from the May 21, 2025, CamTran Board of Directors meeting.

Ralph Boyle entered the motion.

Loreen Bencie seconded the motion.

Questions/abstentions: None

The motion was unanimously approved.

#### **b. Special Board meeting August 4, 2025.**

Joe Slifko, Chairman, entertained the motion for approval of minutes from the special board meeting, August 4, 2025, meeting.

Ed Dreikorn entered the motion.

Thomas Gramling seconded the motion.

Questions/abstentions: None

The motion was unanimously approved.

### **V. Executive Director's Report**

Kim Morley, Chief Financial Officer, gave the report in the Executive Director's absence.

#### **Financial Statements:**

##### May

- The first statement with the MATP Program – Revenue is over budget 65.79%, and under budget by 10.86%.
- Fixed route revenue is under budget by 4.83%. Both Ebensburg and Johnstown have met their local advertising requirements.
- All four performance measures have been met.
- Fixed Route is down 6% and up 2% YTD;
- Shared Ride – April is showing purchased transportation. We had 2,687 trips in March and over 10,000 in April and May.
- ADA – Increase of 1% in May, and down 9% YTD.
- Total ridership in May increased 4%.
- Safety: Three preventable accidents; zero non-preventable.
- Solar savings for May: \$2,376; \$128,793 to date.
- Preventative maintenance: 100% on time.
- Miles between failure: Both targets were met.

**CamTran Urban Division:** 502 Maple Avenue Johnstown, PA 15901. 814-535-5526 Fax 814/536-5951

**CamTran+ Rural Division:** 1226 North Center St, PO Box 267, Ebensburg, PA 15931-0267. 800/252/3889 Fax 814/471-6820

[www.camtranbus.com](http://www.camtranbus.com)

June

- This is a preliminary statement, we have not closed the books for the past fiscal year. As invoices that come in, we determine what belongs in which fiscal year. There is one more month to take of any invoices coming in.
- We are 85.95% over budget for revenue, and under budget 6.92% for expenses.
- All four performance measures have been met.
- Fixed Route is down 1% for the month; and up 1% YTD.
- Shared Ride – over 10,651 trips, up 107% YTD.
- ADA service is up 7%; and down 8% YTD.
- Total Ridership - 4% increase YTD.

These are unaudited stats and may vary slightly. A final statement will be given once the audit is complete.

- Safety: One preventable and zero non-preventable.
- Solar savings to date: \$131,659; \$2,866 for the month.
- Preventative maintenance: 100% on time.
- Miles between failures: Both targets have been met.

July

- This begins the new fiscal year 2025-26, we are financially stable.
- Revenue is 23.21% over budget. This does consist of the MATP budget. We have \$413,713 in contract revenue. This includes all of our shared ride and purchased transportation together.
- Performance measures: Are a YTD number. We did not reach one target, but it is very low and only one month. It's only .07 from meeting the goal.
- Fixed route: Down 2%
- Shared Ride is up 401%
- ADA is down 2%
- Total Ridership is up 10% overall.
- Safety: We have zero accidents for the month of July. We have never seen that and we are going to celebrate with the drivers. All of the drivers will be receiving a Dairy Queen gift card.
- Solar savings to date: \$134,565; \$2,906 for the month.
- Preventative maintenance: 100% on time.
- Miles between failures: Ebensburg did not reach their target due to the very hot months. Some of them were having issues with the AC units.

Additional Notes:

- Inventory: Audited twice a year. It's a full inventory and there is a daily process to it. Johnstown adjustment was only \$544 for the whole year. Ebensburg adjustment was \$49. Congratulations to John Drahnak, Bob Butterworth, and Craig Miller. They make sure the mechanics scan the shelves and order correctly. The mechanics are great at following procedures, ordering the correct parts for less returns. Nicolette and Brianna perform independent audits of the maintenance staff.

- The CamTran/Ebensburg facilities repair project is scheduled to begin the 1<sup>st</sup> week of September.
- During the past month, the following progress has been made regarding the IP rehab project.
  - Automated control work has been completed and is ready for testing.
  - The pre-commissioning testing has been started by Gannett-Fleming.
  - HNTB performed structural and architectural inspection list.
  - We are starting to recruit operators and conductors.
- The upgraded phone system has been installed. Once the project is complete, it will offer improved customization and customer service capabilities. Justin Kipp was tasked with taking the lead on the phone system. He has done an incredible job getting this out. Once we are able to customize it, it will be a universal system for the entire company. It will be informational for customer calls, such as, ADA hold times and information we need to get out.
- ATA Aviation has placed sensors for drones at both the top of the IP and the roof of the Woodvale facility for their pilot program. Justin Kipp explained that the ATA came to us in early June with their program for drones that they fly from different areas in downtown Johnstown to reach out to other boroughs in the area. These drones carry medical supplies that beat an ambulance to the scene and may save a potential life. The antennas on the two facilities do data transfer and some navigational information. They were a pleasure to work with and have done a couple of launches from our lot. They are a very good company to work with.
- MATP Program: The Medical Assistance Transportation Program (MATP) successfully launched on April 1st. Staff have been doing a tremendous job ensuring clients are scheduled and transported safely and efficiently. We have increased our ridership.
- This past Tuesday, a flag ceremony was held at the Inclined Plane by the Centennial Flag Committee. A 60x30 foot United States Flag flies over the city again. Two plaques listing the donors have been attached to the staircase that leads from the Inclined Plane to the Mound.
- **Community Outreach:** Staff have been actively participating in various hiring and public outreach events across the County, including:
  - Solomon, Oakhurst, and Coopersdale Homes Job Fairs
  - Kids-A-Fair at Roxbury Park
  - Stuff the Bus with United Way of the Southern Alleghenies Diaper Bank
  - Johnstown Pride Fest
  - Health & Human Services Fair at the Treehouse, in Hastings
  - Fire & Freedom at the Gallitzin American Legion
  - World Bicycle Day with Commissioner CherniskyThank you to all team members who contributed their time and energy to these efforts.
- **Community Feedback**

I've received several commendations praising the professionalism and courtesy of our drivers — especially their assistance to passengers in wheelchairs. These small acts of kindness make a meaningful difference and represent the values we aim to uphold every day. Thank you to all drivers who go the extra mile.



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### **VI. Committee Reports**

#### **A. Finance Committee**

##### **i. Treasurer's Report**

###### **a. Report from Special Board Meeting held on August 4, 2025.**

Thomas Gramling, Treasurer, gave the Treasurer's Report from the Finance Committee meeting held on August 4, 2025, via Zoom, at 08:45 a.m.

In attendance: Joe Slifko (Chairman), Thomas Gramling (Treasurer), Trish Corle (Secretary), Ed Dreikorn (Vice-Chairman)

Staff: Kim Morley, Robert Johnson, John Drahnak and Mark Weller from Gannett Fleming.

The committee reviewed the successful bidders for the Ebensburg Facilities Repair project and the updated procurement policy.

###### **b. Report from the August 22, 2025, meeting.**

Thomas Gramling, Treasurer, gave the Treasurer's Report from the Finance Committee meeting held this morning at 08:30 a.m.

In attendance were: Joe Slifko (Chairman), Ed Dreikorn (Vice-Chairman), Thomas Gramling (Treasurer). Absent: Trish Corle

Staff: Kim Morley (CFO) and Brianna Knisley from Accounting.

The Finance Committee reviewed the following: Financial Statements and Dashboard for May, June, and July, Inclined Plane Rehabilitation Project, and all other open projects. Action items are on the agenda for approval.

Joe Slifko entertained the motion to approve the Treasurer's Report.

Doug Helsel entered the motion.

Ed Dreikorn seconded the motion.

Questions/abstentions: None

The motion was unanimously approved.



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**ii. Approval of financial statements, for May, June, and July 2025, as reviewed by the Finance Committee.**

Joe Slifko entertained the motion for approval of financial statements for May, June, and July 2025, as reviewed by the Finance Committee. entered the motion.

Ed Dreikorn entered the motion.  
Thomas Gramling seconded the motion.

Questions/abstentions: None  
The motion was unanimously approved.

**iii. Approve the purchase of three new 35-foot CNG (Compressed Natural Gas) urban buses, from Gillig Corp., at \$750,000 each.**

Joe Slifko, Chairman, entertained the motion to approve the purchase of three new 35-foot CNG (Compressed Natural Gas) urban buses, from Gillig, Corp., at \$750,000 each.

Thomas Gramling entered the motion.  
Ed Dreikorn seconded the motion.

Questions/abstentions:

Remarks from Kim Morley: We are replacing three buses that have met their useful life. We were able to obtain three that were still on the state contract. All of the urban buses will now be CNG. We will not have to carry all the diesel parts in addition to the CNG parts.

Doug Helsel asked if there are clearance issues. Kim Morley explained that there is one clearance issue. We had to order these buses on state contract order to get the state pricing, but they won't be in until January 2027. There will be route issues, so this gives us time to have a public hearing. There may be an issue with going under the bridge on Laurel Avenue, so we determined it would be better to replace the diesels.

Loreen Bencie asked what happens when you retire a bus. John Drahnak, Bus Maintenance Manger explained there is a contingency plan. So if a bus goes down, we have back-up buses. We keep about 7 or 8 of them. There





are also government auction sites that we can auction them off. Last year, we auctioned off three. One went to Puerto Rico, one went to Florida, and another went to New York state. There is an interest in used buses, but we do not get a lot from them. We got \$3,000 for one but they are worn out.

Kim Morley stated we have donated to the fire schools. John Drahnak stated we have donated one to the Cambria County Fire School, in Patton. A fire department and the SWAT team practice emergencies on them.

The motion was unanimously approved.

**iv. Ratify purchase of computers from Govconnections, Inc., in the amount of \$25,270.15.**

Joe Slifko, Chairman, entertained the motion to ratify the purchase of the computers from Govconnections, Inc., in the amount of \$25,270.15.

Ed Dreikorn entered the motion.  
Thomas Gramling seconded the motion.

Questions/abstentions: None

Remarks: Kim Morley commented that we have to replace computers that have met their useful life. Unfortunately, Microsoft is not supporting the version of Windows on many of them, by October. We were able to get a bulk discount and used Co-Stars to purchase them now so we are ready for October.

The motion was unanimously approved.

**B. Construction Committee**

**i. Ratify payment of Pay Application #33, to Mosites (GC), for \$10,745.63, as reviewed by the Construction Committee on February 11, 2025.**

Joe Slifko, Chairman, entertained the motion to ratify payment of Pay Application #33, to Mosites (GC), for \$10,745.63, as reviewed by the Construction Committee, on February 11, 2025.

Thomas Gramling entered the motion.  
Ralph Boyle seconded the motion.

Questions/abstentions: None

Remarks: Kim Morley is the release of payment for the completed retainage work.

The motion was unanimously approved.

**ii. Ratify payment of Pay Application #34, to Mosites (GC), for \$8,800.00, as reviewed by the Construction Committee, on March 11, 2025.**



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Joe Slifko, Chairman, entertained the motion to ratify payment of Pay Application #34, to Mosites (GC), for \$8,800, as reviewed by the Construction Committee, on March 11, 2025.

Thomas Gramling entered the motion.  
Ralph Boyle seconded the motion.

Questions/abstentions: None

Remarks: Kim Morley stated this is payment for the original decking work.  
The motion was unanimously approved.

**iii. Ratify payment of Pay Application #35, to Mosites (GC), for \$90,027.15, as reviewed by the Construction Committee on April 8, 2025.**

Joe Slifko, Chairman, entertained the motion to ratify payment of Pay Application #35, to Mosites (GC), for \$90,027.15, as reviewed by the Construction Committee on April 8, 2025.

Thomas Gramling entered the motion.  
Ralph Boyle seconded the motion.

Questions/abstentions: None

Remarks: Kim Morley explained this is for removal of the old decking, installation of the new decking, and waterproofing.  
The motion was unanimously approved.

**iv. Ratify payment of Pay Application #36, to Plant Services Group (MC), for \$302,008.53, as reviewed by the Construction Committee on May 20, 2025.**

Joe Slifko, Chairman, entertained the motion to ratify payment of Pay Application #36, to Plant Services Group (MC), for \$302,008.53, as reviewed by the Construction Committee, on May 20, 2025.

Ed Dreikorn entered the motion.  
Thomas Gramling seconded the motion.

Questions/abstentions: None





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Remarks: Kim Morley stated all four pay applications are related to the sheave wheels and the pneumatics, and related to the change orders we had for sheave wheels.

The motion was unanimously approved.

- v. Ratify payment of Pay Application #37, to Plant Services Group (MC), for \$214,834.90, as reviewed by the Construction Committee, on June 17, 2025.**

Joe Slifko, Chairman, entertained the motion to ratify payment of Pay Application #37, to Plant Services Group (MC), for \$214,834.90, as reviewed by the Construction Committee, on June 17, 2025.

Ed Dreikorn entered the motion.

Thomas Gramling seconded the motion.

Questions/abstentions: None

Remarks: None

The motion was unanimously approved.

- vi. Approve payment of Pay Application #38, to Plant Services Group (MC), as reviewed by the Construction Committee, on July 15, 2025.**

Joe Slifko, Chairman, entertained the motion to approve payment of Pay Application #38, to Plant Services Group (MC), as reviewed by the Construction Committee, on July 15, 2025.

Ed Dreikorn entered the motion.

Thomas Gramling seconded the motion.

Questions/abstentions: None

Remarks: None

The motion was unanimously approved.

- vii. Approve payment of Pay Application #39, to Plant Services Group (MC), as reviewed by the Construction Committee on August 12, 2025.**

Joe Slifko, Chairman, entertained the motion to approve payment of Pay Application #39, to Plant Services Group (MC), as reviewed by the Construction Committee, on August 12, 2025.



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Ed Dreikorn entered the motion.  
Thomas Gramling seconded the motion.

Questions/abstentions: None  
Remarks: None  
The motion was unanimously approved.

**VII. Solicitor's Report** – Nothing to report, everything is on the agenda.

**VIII. Old Business - None**

**IX. New Business - None**

**X. Adjourn**

Joe Slifko, Chairman, entered the motion to adjourn.  
The meeting was adjourned at 10:05 a.m.

The Inclined Plane meeting immediately followed.

APPROVED