



**Posted: May 22, 2024**  
**CAMTRAN BOARD OF DIRECTORS' MEETING AGENDA**  
**Friday, May 24, 2024, 09:30 a.m.**  
**502 Maple Avenue, Johnstown, PA 15901**

- I. **Call Meeting to Order**
  - A. Roll Call
  - B. Silent Prayer
  - C. Flag Salute
  - D. Adopt the May 22, 2024, Agenda.
  
- II. **Approval of minutes from April 26, 2024, CamTran Board of Directors meeting.**
  
- III. **Employee Recognition**
  - a. Roberta Kirsch
  - b. Dan Blake
  - c. Todd Bair
  
- IV. **Executive Director's Report**
  
- V. **Committee Reports**
  - A. **Finance Committee**
    - i. Treasurer's Report
  
    - ii. Approval of April 2024 financial statements reviewed by the Finance Committee.
  
    - iii. Adopt Fiscal Year 2024-2025 Operating Budgets for CamTran and Inclined Plane.
  
    - iv. Approve the County Maintenance Agreement, for FY 2024-2025.
  
    - v. Approve the MATP (Medical Assistance Transportation Program) Agreement with Community Action Partnership, for FY 2024-2025, pending negotiations.
  
    - vi. Approve audit services, \$26,000, for Kotzan CPA, for FY 2024-2025.
  
    - vii. Approve **Resolution #2024-05**, Local Transportation Organization Certifying Local Match for State Operating Financial Assistance.
  
    - viii. Approve **Resolution #2024-06**, Local Match Certifying Responsibility of Municipality for Advertising Revenue.



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- ix. Approval for disposal, sale, or donation of four urban service buses that have met their useful life.
- x. Approve revised advertising policy.
- xi. Approve Inclined Plane Sidewalk Replacement Project contract, from Incline Visitor's Center to Green Street, to Danchanko, Inc., \$75,381, pending attorney review.

**A. Construction Committee**

- i. Ratify payment of Pay Application #28, \$4,631.54, to Mosites, (GC), as reviewed by the Construction Committee on May 7, 2024.

**B. Human Resources Committee**

- i. Adopt **Resolution 2024-04**, Title VI Program Update, and the revised Title VI Plan, pending legal review.
- ii. Approve the renewal of healthcare insurance through the Highmark Blue Cross Community Blue Plan for FY 2024-2025, at an estimated annual cost of \$2,089,228.
- iii. Approve the renewal of dental insurance through United Concordia for FY 2024-2025, at an estimated annual cost of \$52,891.
- iv. Authorize engaging in negotiations with Paylocity to complete terms of the Human Resources Information Technology System (HRIS) Solution Contract and necessary documentation required for federal and state law compliance, with an estimated cost of \$89,181.02, pending legal review.
- v. Adopt the revised ADA Plan.

**VII. Solicitor's Report**

**VIII. Old Business**

- A. Election of Board Officers for FY 2024-2025.

**IX. New Business**

**X. Adjourn**

**CamTran Urban Division:** 502 Maple Avenue Johnstown, PA 15901. 814-535-5526 Fax 814/536-5951

**CamTran+ Rural Division:** 1226 North Center St, PO Box 267, Ebensburg, PA 15931-0267. 800/252/3889 Fax 814/471-6820

[www.camtranbus.com](http://www.camtranbus.com)