



Posted May 20, 2025, online and CamTran Lobby
CAMTRAN BOARD OF DIRECTORS' MEETING MINUTES
Wednesday, May 21, 2025, 09:30 a.m.
502 Maple Avenue, Johnstown, PA 15901

I. Call Meeting to Order

A. Roll Call – Joe Slifko, Chairman, called the meeting to order at 09:30 a.m.

Attendance

Board Members - Joe Slifko, Chairman, Ed Dreikorn, Vice-Chairman, Thomas Gramling, Treasurer, Trish Corle, Secretary, Oscar Cashaw, Kristen Villarrial, Loreen Bencie, Ralph Boyle, Doug Helsel

Staff – Rose Lucey-Noll, Hoby Howard, Alexis Layton, Kim Morley, Bob Johnson, John Drahnak, Justin Kipp, Jennifer Sukenik

B. Silent Prayer

C. Flag Salute

D. Adopt the May 21, 2025, Agenda.

Joe Slifko, Chairman, entertained the motion to adopt the May 21, 2025, agenda.

Thomas Gramling (Treasurer) entered the motion.

Ed Dreikorn (Vice Chairman) seconded the motion.

Questions, comments, concerns: None

The motion was unanimously approved.

Joe Slifko, Chairman, announced the Board went into Executive Session after the April 25, 2025, meeting for personnel reasons. The executive session began at 9:50 a.m. and concluded at 10:07 a.m.

II. Public Comment - None

III. Approval of minutes from the April 25, 2025, CamTran Board of Directors meeting.

Joe Slifko, Chairman, entertained the motion for approval of minutes from the April 25, 2025, CamTran Board of Directors meeting.

Ed Dreikorn, Vice Chairman, entered the motion.

Kristen Villarrial seconded the motion.

Questions, comments, concerns: None

The motion was unanimously approved.

IV. Executive Director's Report

Financial Statements

- 10th month in the fiscal year to June 30th.
- Revenue variance compared to the budget – up 25.43%; YTD up 9.26%
- Expenses are up 17.78%, compared to the budget, down 14.00%
- Performance measures – meeting all four.
- Fixed route for April – no change, YTD down 2%
- Reserve-A-Ride/Shared Ride is up 18% YTD
- ADA – down 9% in April; YTD down 10%
- Total Ridership is up 3%
- Safety – 0 preventable accidents; one non-preventable
- Solar savings to date: \$126,417; \$2,336 for the month
- Preventative maintenance – 100% on time
- Miles between failure – meeting both targets.

MATP

- Over 7,000 trips in May; over 4,400 MTD
- Rose Lucey-Noll continued to thank the team. There's been a lot of training with the contractors and thanked Bre and Hoby. It's been a team effort with Operations and Accounting.

Inclined Plane Project

- Moving along. All the sheave wheels are in. This week the flooring will be reinstalled on the platform and once that is complete, they will be moving the operator's booth back to where it is normally located.
- The road was going to open today, but due to the rain it will remain closed through Friday.

Rider Appreciation Day

- Held on May 8th.
- It was a team effort to be out there with the customers and thank them for riding. A lot of the customers wanted their photos taken with their favorite drivers.
- A lot of people were involved with this: Jen, Tab, Alexis, Hoby, Bob Johnson, Bob Butterworth, Pam, Bre, Mike Sanders, Ashley, Emily, Kim, Terry, Robin, Dave Sell, Donna, and Dylan.
- The entire organization – HR, Accounting, Front Desk, Maintenance, Facilities
- Rural drivers handed out treats, snacks, and swag for the riders.
- Transit Center did the same. Look on our Facebook page and see the compliments about the drivers and service.

Budget

- Thanked Kim and her staff. It was a lot of work, and they worked on it for several months.

Joe Slifko, Chairman, thanked everyone for the work that they do. The preventative maintenance numbers haven't been missed, and accidents are down. Keep up the good work.

Joe Slifko announced at 09:36 they are heading into the Executive Session for personnel and possible litigation reasons.

The Board returned at 10:02 a.m. from Executive Session. They discussed potential litigation and personnel issues.

V. Committee Reports

A. Executive Committee

i. Approve extension of Executive Director's contract.

Joe Slifko, Chairman, entertained the motion to approve the extension of the Executive Director's contract.

Ed Dreikorn, Vice Chairman, entered the motion.
Trish Corle, Secretary, seconded the motion.

Questions, comments, concerns: None
The motion was unanimously approved.

Roll call vote to approve the extension of the Executive Director's contract:

Joe Slifko, Chairman – Yea
Ed Dreikorn, Vice-Chairman – Yea
Thomas Gramling, Treasurer – Yea
Trish Corle, Secretary – Yea
Oscar Cashaw – Yea
Kristen Villarrial – Yea
Loreen Bencie – Yea
Ralph Boyle – Yea
Doug Helsel - Yea

B. Finance Committee

i. Treasurer's Report

Thomas Gramling, Treasurer, gave the report from the Finance Committee meeting held on May 15, 2025, at 3:00 p.m., via Zoom.

In attendance: Joe Slifko, Chairman, Ed Dreikorn, Vice-Chairman, Thomas Gramling, Treasurer, Trish Corle, Secretary, Rose Lucey-Noll, Executive Director, Kim Morley, CFO, Tabatha Johnson, Chief Human Resource Officer, and Rachael Muchesko, CBIZ

The following was reviewed:

- Hospitalization/Insurance Renewal for Fiscal Year 2025-26.
- Vision Insurance Renewal for Fiscal Year 2025-26.
- Dental Insurance Renewal for Fiscal Year 2025-26.
- Life, AD&D, and STD/LTD Renewal for Fiscal Year 2025-26.
- CamTran Draft Budget for Fiscal Year 2025-26.
- The Inclined Plane Draft Budget for Fiscal Year 2025-26.
- CamTran Capital Budget for Fiscal Year 2025-26.

Thomas Gramling, Treasurer, gave the report from the Finance Committee meeting held on May 21, 2025, 08:30 a.m.

In attendance: Joe Slifko, Chairman, Ed Dreikorn, Vice-Chairman, Thomas Gramling, Treasurer, Trish Corle, Secretary, Rose Lucey-Noll, Executive Director, Kim Morley, CFO, Robert Johnson, COO.

The following was reviewed:

- Financial Reports and Dashboard for CamTran for April 2025
- Inclined Plane Rehabilitation Project
- Project Updates and all other open projects
- Review audit services, \$27,500, for Kotzan CPA, for FY 2025-2026.
- Review of the AAA (Area Agency on Aging) Sponsorship Agreement, for FY 2025-26.
- Review Natural Gas contract for 18 months, based on May 19, 2025, rates pending attorney approval.

Action items are on the agenda for approval.

Approval of the Treasurer's Report.

Joe Slifko, Chairman, entertained the motion for approval of the Treasurer's Report.

Ed Dreikorn, Chairman, entered the motion.

Ralph Boyle seconded the motion.

Questions, comments, concerns: None

The motion was unanimously approved.

ii. Approval of CamTran and Inclined Plane Budget for FY 2025-26.

Joe Slifko, Chairman, entertained the motion for approval of CamTran and Inclined Plane budget for FY 2025-26.



Thomas Gramling (Treasurer) entered the motion.
Ed Dreikorn (Vice Chairman) seconded the motion.

Questions, comments, concerns: Rose Lucey-Noll thanked the finance committee for the work they did on this. It would have been under budget by 2%, but since adding the new MATP program, it puts us over from where we were last year. Staff did a really good job finding efficiencies.

The motion was unanimously approved.

iii. Approval of financial statements, for April 2025, as reviewed by the Finance Committee.

The Treasurer's report was approved.

iv. Approval of audit services, \$27,500, for Kotzan CPA, for FY 2025-2026.

Joe Slifko, Chairman, entertained the motion for approval of audit services, \$27,500, for Kotzan CPA, for FY 2025-2026.

Kristen Villarrial entered the motion.
Thomas Gramling (Treasurer) seconded the motion.

Questions, comments, concerns: Rose commented that Kotzan has been the auditor for quite a while. We are happy with their services, and they are very familiar with other State and federal funding. They are also familiar with MATP.

The motion was unanimously approved.

v. Approve the AAA (Area Agency on Aging) Sponsorship Agreement, for FY 2025-26.

Joe Slifko, Chairman, entertained the motion to approve the AAA (Area Agency on Aging) Sponsorship Agreement, for FY 2025-26.

Ed Dreikorn, Vice Chairman, entered the motion.
Loreen Bencie seconded the motion.

Questions, comments, concerns: Rose explained that this is an annual contract. It is through the lottery program. PennDOT pays 85% for seniors 65 and older. Area Agency on Agency picks up the 15% co-pay. Also, they pick up 100% for anyone aged between 60 – 64 for specific trips for foster grandparents or going to the senior center. We are very appreciative that Cambria County AAA picks up that 15% for those who really need the program to go places.

The motion was unanimously approved.

vi. Approval of healthcare insurance through UPMC Business Advantage Plan for FY 2025-2026, at an estimated annual cost of \$2,150,703.

Joe Slifko, Chairman, entertained the motion for approval of healthcare insurance through UPMC Business Advantage Plan for FY 2025-2026, at an estimated annual cost of \$2,150,703.

Trish Corle, Secretary, entered the motion.

Ed Dreikorn, Vice Chairman, seconded the motion.

Questions, comments, concerns: Rose explained that CBIZ is our broker for health insurance. UPMC had a better proposal. We have been doing a lot of education on our healthcare insurance and looking for savings and efficiencies. The union also votes on this. The votes were 36 to 13; the majority voted on this. We did a lot of outreach to the union and employees regarding this via Zoom meetings. The premium only went up 3% compared to double digit with others. That 3% equates to \$62,000.

Joe Slifko stated that Tab and Alexis were reaching out to folks to have them understand the plans so union members could take an educated vote on this. This is what they wanted and is in line with what they wanted.

Rose stated we had a lot of participation on the zoom meetings with the employees. Tab and Rachael did a great job.

The motion was unanimously approved.

vii. Approve Natural Gas contract for 18 months, based on May 19, 2025, rates pending attorney approval.

Joe Slifko, Chairman, entertained the motion to approve Natural Gas contract for 18 months, based on May 19, 2025, rates pending attorney approval.

Ed Dreikorn, Vice Chairman, entered the motion.

Kristen Villarrial seconded the motion.

Questions, comments, concerns: Rose explained this is our natural gas supplier for Woodvale, Ebensburg, and Inclined Plane facilities based on the lowest bid for 18 months. It's a rolling bid based on the market.

The motion was unanimously approved.

C. Construction Committee

- i. Ratify payment of Pay Application #32, to Mosites (GC), for \$6,458.40, as reviewed by the Construction Committee on April 8, 2025.**

Joe Slifko, Chairman, entertained the motion to ratify payment of Pay Application #32, to Mosites (GC), for \$6,458.40, as reviewed by the Construction Committee on April 8, 2025.

Thomas Gramling, Treasurer, entered the motion.
Ed Dreikorn, Vice Chairman, seconded the motion.

Questions, comments, concerns: Rose explained this covers the general conditions on site and the majority was for detour sign rental.

The motion was unanimously approved.

- ii. Ratify payment of Pay Application #35, to Plant Services Group (MC), for \$160,077.77, as reviewed by the Construction Committee on April 8, 2025.**

Joe Slifko, Chairman, entertained the motion to ratify payment of Pay Application #35, to Plant Services Group (MC), for \$160,077.77, as reviewed by the Construction Committee on April 8, 2025.

Thomas Gramling, Treasurer, entered the motion.
Ed Dreikorn, Vice Chairman, seconded the motion.

Questions, comments, concerns: Rose explained this was for the sheave wheel installation and there will be another invoice for this, and Plant Service Group will pay the local share on this. It was an agreement we came to last year.

The motion was unanimously approved.

- VI. Solicitor's Report** – Nothing to report. All action items are on the agenda. (Jared was filling in for Jill who was on vacation.)

VII. Old Business

A. Annual election of Board Officers for FY 2025-2026.



Kristen Villarrial gave the report that the current executive board have all been nominated and accepted their turns.

Joe Slifko as Chairman
Ed Dreikorn as Vice-Chairman
Thomase Gramling as Treasurer
Trish Corle as Secretary

Joe Slifko opened the floor for additional nominations. None were received and he asked for a motion to close the ballot nomination process.

Ralph Boyle entered the motion.
Loreen Bencie seconded the motion.

Questions – None.

All were in favor of closing the ballot.

Joe entertained the motion to approve the slate of candidates as presented by Kristen.

Doug Helsel entered the motion.
Oscar Cashaw seconded the motion.

Questions, comments, concerns: None

All were in favor and the motion passed unanimously.

VIII. New Business - None

IX. Adjourn

Joe Slifko entered the motion to adjourn.

The meeting was adjourned at 10:24 a.m.