

**CAMTRAN BOARD OF DIRECTORS' MEETING MINUTES**  
**Friday, April 26, 2024, 09:30 a.m.**  
**502 Maple Avenue, Johnstown, PA 15901**

**I. Call Meeting to Order**

**A. Roll Call**

**B. Silent Prayer**

**C. Flag Salute**

**D. Adopt the April 26, 2024, Agenda.**

Tim Whited, Chairman, entertained the motion to adopt the April 26, 2024 agenda.

Trish Corle, Secretary, entered the motion.

Ed Dreikorn seconded the motion.

The motion was unanimously approved.

**Attendees: Staff – Kim Morley, John Drahnak, Art Weaver, Robin Gartrell, Tabatha Johnson, Terry Brandon.**

**Board Members – Timothy Whited, Thomas Gramling, Joe Slifko, Trish Corle, Matt Barczak, Oscar Cashaw, Kristen Villarrial**

**Absent: David Lehman**

**Guest: Randy Griffith, Tribune Democrat**

Timothy Whited noted that the Board went into Executive Session on March 22, 2024, for personnel reasons. Start time: 09:55 a.m.; End time: 11:00 a.m.

**II. Employee Recognition**

a. Art Weaver – Recognized for his retirement, he had 28 years of service. Art will be greatly missed and was thanked for his service.

b. Robin Gartrell and Amy Doles

Robin Gartrell was recognized and thanked for her contribution to Easter Seals and creating a positive work environment for decorating and games with the drivers. She raised over \$900 for Easter Seals with Office Olympics.

**III. Approval of minutes from the March 22, 2024, CamTran Board of Directors meeting.**

Timothy Whited (Chairman) entertained a motion for the approval of minutes from the March 22, 2024, Board of Director's meeting.

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Ed Dreikorn entered the motion.

Oscar Cashaw seconded the motion.

The motion was unanimously approved.

#### **IV. Executive Director's Report**

- Ridership is up 5% YTD, and revenues up 6%. Ridership is coming back.
- Various capital projects, regarding the Inclined Plane. The Inclined Deck project is progressing, still waiting for the metal decking to come in. They started some of the work on the deck and it is expected to be done sometime in June.
- The next project is the pedestrian bridge. The work is also progressing and is expected to be completed sometime in June.
- For Inclined Plane Rehabilitation Project – an independent contractor was hired when issues were found. They are finishing up their work. Once they finalize recommendations, we will get that information to you.

#### **V. Committee Reports**

##### **A. Finance Committee**

##### **i. Treasurer's Report**

Thomas Gramling (Treasurer) gave the report. The finance committee met this morning. In attendance were: Tim Whited, Tom Gramling, Trish Corle, Joe Slifko, Rose Lucey-Noll, and Kim Morley. Kim Morley gave the financial reports in the committee meeting.

The committee reviewed the following: All of the financial statements, Dashboards, the Inclined Plane Rehabilitation projects, and all other open projects. All action items are on the agenda for approval.

##### **ii. Approval of financial statements reviewed by the Finance Committee, for March 2024.**

Timothy Whited (Chairman) entertained a motion for approval of financial statements reviewed by the Finance Committee for March 2024.

Joe Slifko, (Vice Chairman) entered the motion.

Trish Corle (Secretary) seconded the motion.

The motion was unanimously approved.

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**iii. Approve the AAA (Area Agency on Aging) Sponsorship Agreement, for FY 2024-25.**

Timothy Whited (Chairman) entertained a motion for Approval of the AAA (Area Agency on Aging) Sponsorship Agreement, for FY 2024-25.

Thomas Gramling (Treasurer) entered the motion.

Kristen Villarrial seconded the motion.

The motion was unanimously approved.

**iv. Authorize the award of the Inclined Plane Visitor's Center Roof Replacement project to TRS Roofing, Inc., in the amount of \$138,900 pending Attorney approval.**

Timothy Whited (Chairman) entertained a motion to authorize the award of the Inclined Plane Visitor's Center Roof Replacement project to TRS Roofing, Inc., in the amount of \$138,900 pending Attorney approval.

Thomas Gramling (Treasurer) entered the motion.

Joe Slifko (Vice Chairman) seconded the motion.

The motion was unanimously approved.

**B. Construction Committee**

There were no apps for payments.

**VI. Solicitor's Report**

None

**VII. Old Business**

None

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### **IX. New Business**

- a. Authorize one day free fare for riders on May 8, 2024, in accordance with the statewide PPTA Rider Appreciation Day campaign.**

Timothy Whited (Chairman) entertained a motion to authorize one day free fare for riders on May 8, 2024, in accordance with the statewide PPTA Rider Appreciation Day campaign.

Kristen Villarrial entered the motion.

Oscar Cashaw seconded the motion.

The motion was unanimously approved.

After the New Business was approved, Rose Lucey- Noll realized that the statements presentation was missed.

She presented the performance measures. We are meeting three of the measures and really close to meeting another one.

Fixed route is up 5% and shared ride was up 28%, ADA is up 27%, overall ridership is up 5%.

In Safety, we had 1 preventable accident and 2 non-preventable. These are much better than last year.

Solar savings for the month are \$972.00, overall savings \$79,000.

Preventative maintenance is 100% on time, we continue to have best practices in our performance review and Triennial.

Miles between failures in Johnstown is 20,796 miles, and Rural is 24,211 miles.

### **X. Adjourn**

Timothy Whited entered the motion to adjourn.

Ed Dreikorn seconded the motion.

The meeting was adjourned at 09:43 a.m.