

Posted: March 26, 2025, 4:30 PM on website and Lobby
CAMTRAN BOARD OF DIRECTORS' MEETING MINUTES
Friday, March 28, 2025, 09:30 a.m.
502 Maple Avenue, Johnstown, PA 15901

I. Call Meeting to Order
A. Roll Call

Attendance: Joe Slifko (Chairman), Ed Dreikorn (Vice Chairman), Thomas Gramling (Treasurer), Oscar Cashaw, Loreen Bencie, Ralph Boyle, Doug Helsel, Kristen Villarrial via Zoom. Trish Corle (Secretary) absent.

Staff Attendance: Rose Lucey-Noll, Kim Morley, Hoby Howard, John Drahnak, Tabatha Johnson, Alexis Layton, Justin Kipp, Jennifer Sukenik

B. Silent Prayer
C. Flag Salute
D. Adopt the March 28, 2025, Agenda.

Joe Slifko, Chairman, entertained the motion to adopt the March 28, 2025, agenda.

Ed Dreikorn (Vice Chairman) entered the motion
Thomas Gramling (Treasurer) seconded the motion
Questionary remarks or comments: none
The motion was unanimously approved.

Joe Slifko, Chairman, introduced and welcomed Alexis Layton, the new Human Resources Generalist.

II. Public Comment - None

III. Approval of minutes from the February 28, 2025, CamTran Board of Directors meeting.

Joe Slifko, Chairman, entertained the motion for approval of minutes from the February 28, 2025, CamTran Board of Directors meeting

Ed Dreikorn (Vice Chairman) entered the motion.
Ralph Boyle seconded the motion.
Questionary remarks/comments: none
The motion was unanimously approved.



CAMTRAN BOARD OF DIRECTORS' MEETING MINUTES
Friday, March 28, 09:30 a.m.
502 Maple Avenue, Johnstown, PA 15901

IV. Executive Director's Report

- **8th month Statement:** Total Revenue: down 1.78 % compared to budget. YTD - Actual compared to the budget it is up 6.71%. Expenses: Down 19.05% same month compared to budget; YTD actual to the budget, down 19.31%.
- **Dashboard:** Performance measures: Meeting all four for the second month.
Fixed Route: Down 8% in February, YTD is up 2%.
Reserve-A-Ride/Shared Ride: Up 2% in February; YTD up 15%
ADA: Down 23% in February; YTD is down 9%. Related to a work trip. It may be somebody is not working, or their work situation has changed.
Total Ridership: YTD is up 3%
Safety: 3 preventable and 2 non-preventable in February. YTD 21 preventable and 14 non-preventable. We are working on getting a different type of dashboard for this. Preventable may be very minor things.
- **Solar:** Savings to date \$122,033; \$812 for the month of February
- **Preventable Maintenance:** 25 on time.
- **Miles between Failures:** meeting target for Johnstown and Ebensburg. Joe Slifko (Chairman) commented on a job well done.
- **Projects:**
Inclined Plane: All sheave wheels have been removed and sent for repair and polishing. Measurements were done. This week we started to reinstall the sheave wheels.
MATP: Working on this since January. It starts on April 1st. Thanked Hoby & staff. Hoby is the lead on this project and doing a great job in his leadership role and pulling this all together. Kim, Bob, Bre, Tabatha, Pam – everyone has a role to play and the new CSRs are in place. At close of business (March 27th) we had 1,600 trips booked, rabbittransit had over 585 actual MATP applications, 215 of those were submitted through the Find-My-Ride site. It's a quicker way to get the application done. All subcontractors have signed agreements – MedVan, Ride4Health, Health Ride+, Unlimited Allegheny, and MediCab. We will be coordinating services to make them more productive and efficient. Anything we can't take with shared ride or fixed routes, we will then give to the subcontractors. Bre has done a lot of training with the subcontractors, Skip has completed safety checks with his team. They checked the buses and facilities and the report was very good. They have been following everything from a safety point of view.



CAMTRAN BOARD OF DIRECTORS' MEETING MINUTES

Friday, March 28, 09:30 a.m.

502 Maple Avenue, Johnstown, PA 15901

Executive Director's Report continued:

- Transit Worker Appreciation was held on March 18th. Thanks to Jen, Roberta, and all of Operations for organizing the boxed lunches. Also thanked everyone in the organization, drivers, maintenance, call takers, accounting, payroll and all the behind-the-scenes staff. See the positive feedback on our Facebook page.

Joe Slifko, Chairman, commented on all the major projects going on and thanked everyone for their efforts.

V. Committee Reports

A. Finance Committee

i. Treasurer's Report –

Thomas Gramling, Treasurer, gave the Treasurer's Report from the Finance Committee meeting was held this morning in Woodvale, at 08:30 am.

In attendance: Joe Slifko (Chairman), Thomas Gramling (Treasurer), Ed Dreikorn (Vice-Chairman)

Staff: Rose Lucey-Noll and Kim Morley.

The Finance Committee reviewed the following: Financial Statements and Dashboard, Inclined Plane Rehabilitation Project, and all other open projects. Action items are on the agenda for approval.

ii. Approval of financial statements, for February 2025, as reviewed by the Finance Committee.

Joe Slifko, Chairman, entertained the motion to approve the financial statements, as reviewed by the Finance Committee.

Thomas Gramling, Treasurer, entered the motion to approve the financial statements, as reviewed by the Finance Committee.

Ed Dreikorn, Vice Chairman, seconded the motion.

Questionary remarks/comments: none

The motion was unanimously approved.



CAMTRAN BOARD OF DIRECTORS' MEETING MINUTES

Friday, March 28, 09:30 a.m.

502 Maple Avenue, Johnstown, PA 15901

iii. Approval of the Fuel Contract to Petroleum Traders with the option to renew for 6 months if in the best interest of the Authority.

Joe Slifko, Chairman, entertained the motion for approval of the Fuel Contract to Petroleum Traders with the option to renew for 6 months if in the best interest of the Authority.

Ed Dreikorn, Vice Chairman, entered the motion.
Oscar Cashaw seconded the motion.

Joe Slifko, Chairman, asked Rose to explain. Rose commented: This is for diesel and gas. The amounts are a mark-down which is below rack (the term used). For diesel, the amount is .0234 below the rack price, and for the gas, it is below rack at .0059. For the 6-month option, we can go out to bid and be sure we are getting the best price. If we see it's not a good price, we can stick with the option.

Questionary remarks/comments: none
The motion was unanimously approved.

iv. Approve the Watkins Security purchase order from CoStars, in the amount of \$176,798.80.

Joe Slifko, Chairman, entertained the motion to approve the Watkins Security purchase order from CoStars, in the amount of \$176,798.80.

Thomas Gramling, Treasurer, entered the motion.
Ed Dreikorn, Vice Chairman seconded the motion.

Joe Slifko, Chairman, asked Rose to explain. Rose commented: This is for the Woodvale Facility. We are replacing all of our cameras, a total of 73 and also monitoring and equipment. We have been in the building for 11 years and when we got the equipment it was 15-year-old because of buy American availability. Now, it is off the shelf equipment. Once the contract is awarded, the implementation of the project can get moving.

Questionary remarks/comments:
Doug Helsel asked if it was put out to bid and this was the low bidder.



CAMTRAN BOARD OF DIRECTORS' MEETING MINUTES

Friday, March 28, 09:30 a.m.

502 Maple Avenue, Johnstown, PA 15901

Rose explained this was through CoStars, we are able to go on the site and see who the contractors are. We already have a camera system through Watkins. We make sure the equipment we bid on is the equipment that is on CoStars and then we go through the process. We didn't go out to bid ourselves, we went through the State's CoStars process.

Ed Dreikorn asked if these vendors are competed through the State, and it streamlines the acquisition process and in the long run it saves us money.

Doug Helsel commented that he saw the address and said it's a house. Glass Road is a house up above the bypass.

The motion was unanimously approved.

B. Construction Committee

- i. Ratify payment of Pay Application #32, to Plant Services Group (MC), for \$133,749.90, as reviewed by the Construction Committee on February 11, 2025.**

Joe Slifko, Chairman, entertained the motion to ratify payment of Pay Application #32, to Plant Services Group (MC), for \$133,749.90, as reviewed by the Construction Committee on February 11, 2025.

Thomas Gramling, Treasurer, entered the motion.
Ed Dreikorn, Vice Chairman, seconded the motion.

Questions, comments, concerns: None
The motion was unanimously approved.

- ii. Ratify payment of Pay Application #33, to Plant Services Group (MC), for \$297,091.37, as reviewed by the Construction Committee on February 11, 2025.**

Joe Slifko, Chairman, entertained the motion to ratify payment of Pay Application #33, to Plant Services Group (MC), for \$297,091.37, as reviewed by the Construction Committee on February 11, 2025.

Thomas Gramling, Treasurer, entered the motion.
Ed Dreikorn, Vice Chairman, seconded the motion



Questionary remarks/comments: Joe Slifko asked Rose to comment on these: Pay app # 32 is for work done in November when work was starting

CAMTRAN BOARD OF DIRECTORS' MEETING MINUTES

Friday, March 28, 09:30 a.m.

502 Maple Avenue, Johnstown, PA 15901

back up, getting things ready for measurements and removing the sheave wheels to the machine shop.

Pay App #33 is for work done in December and January for removing the sheave wheels, transporting them to the machine shop, and the start of repairs.

The motion was unanimously approved.

VI. Solicitor's Report – Nothing to report.

VII. Old Business

VIII. New Business

IX. Adjourn

Joe Slifko entertained the motion to adjourn

Ralph Boyle entered the motion to adjourn.

Oscar Cashaw seconded the motion.

The meeting adjourned at 09:46 a.m.

A brief training session was held after today's meeting.

Started: 09:54 a.m.

Concluded: 10:45 a.m.