

**CamTran Board of Directors'
Meeting Minutes
March 24, 2023**

I. Call Meeting to Order

Mr. Whited called the CamTran Board of Director's meeting to order at 09:30

Roll Call

Silent Prayer

Flag Salute

Adopt the March 24, 2023, Agenda

Joe Slifko made a motion to adopt the March 24, 2023, agenda.

Trish Corle seconded the motion.

The motion was unanimously approved.

Board Members Present: Tim Whited, Joe Slifko, Trish Corle, Matt Barczak, David Lehman, Oscar Cashaw, Christy Leiato, Kristen Villarrial via Zoom

Board Members Absent: Tom Gramling

Solicitor: Jill Nagy (Zoom)

Staff: Korrin Fisher, Chris Thompson, Terry Deckard, Bob Johnson, Dan Blake, Mike Sanders, Andrew Bell-Bigelow, John Drahnak, Tabatha Johnson, Greg Martin, Kim Morley

II. Employee Recognition – Dan Blake was presented with a certificate for having a positive impact on

III. Public Comment – John DeBartola – Did not show.

IV. Reading and approval of minutes from the March 24, 2023, Finance Committee Meeting.

Joe Slifko entered a motion to approve the minutes from the March 24, 2023, Finance Committee meeting.

David Lehman seconded the motion.

The motion was unanimously approved.

V. Committee Reports

A. Finance Committee

(i). Approval for disposal of Bus A-85.

Joe Slifko entered a motion for approval for disposal of Bus A-45.

Christy Leiato seconded the motion.

The motion was unanimously approved.

(ii.) a. Award six-month diesel fuel contract to Ports Petroleum at a mark-up of +0.00889

Trish Corle entered a motion to approve the fuel contract to Ports Petroleum.

David Lehman seconded the motion.

The motion was unanimously approved.

b. Award six-month gasoline fuel contract to Bradigan's, at a mark-up of +0.01

Trish Corle entered a motion to award the gasoline fuel contract to Bradigan's.
David Lehman seconded the motion.
The motion was unanimously approved.

(iii.) Accept the Annual Audit for Fiscal Year ending June 30, 2022.

Trish Corle entered a motion to accept the annual audit for Fiscal Year ending June 30, 2022.
Joe Slifko seconded the motion.
The motion was unanimously approved.

B. Construction Committee
Ebensburg Bus Wash Project

(i.) Ratify the payment of \$2,337.50, Pay Application #5, to Marc Services, as approved by the Construction Committee on January 19, 2023.

Joe Slifko entered a motion to ratify the payment of \$2,337.50, Pay Application #5, to Marc Services, as approved by the Construction Committee on January 19, 2023.
Christy Leiato seconded the motion.
The motion was unanimously approved.

(ii.) Ratify the payment of \$13,927.39, Pay Application #9, to Fiore, Inc., as approved by the Construction Committee on January 19, 2023.

David Lehman entered a motion to ratify the payment of \$13,927.39, Pay Application #9, to Fiore, Inc., as approved by the Construction Committee on January 19, 2023.
Trish Corle seconded the motion.
The motion was unanimously approved.

(iii.) Ratify the payment of \$9,951.41, Pay Application #10, to Fiore, Inc., as approved by the Construction Committee on January 19, 2023.

David Lehman entered a motion to ratify the payment of \$9,951.41, Pay Application #10, to Fiore, Inc., as approved by the Construction Committee on January 19, 2023.
Trish Corle seconded the motion.
The motion was unanimously approved.

- (iv.) **Ratify the payment of \$3,640.04, Pay Application #10, to Stelco, Inc., as approved by the Construction Committee on January 19, 2023.**

Joe Slifko entered a motion to ratify the payment of \$3,640.04, Pay Application #10, to Stelco, Inc., as approved by the Construction Committee on January 19, 2023.

Matt Barczak seconded the motion.

The motion was unanimously approved.

- (v.) **Ratify the payment of \$10,798.43, Pay Application #11, to Stelco, Inc., as approved by the Construction Committee on January 19, 2023.**

Joe Slifko entered a motion to ratify the payment of \$10,798.43, Pay Application #11, to Stelco, Inc., as approved by the Construction Committee on January 19, 2023.

David Lehman seconded the motion.

The motion was unanimously approved.

Inclined Plane Rehab Project

- (vi.) **Ratify the payment of \$85,381.41, Pay Application #15, to Schultheis Electric, as approved by the Construction Committee on February 28, 2023.**

Joe Slifko entered a motion to ratify the payment of \$85,381.41, Pay Application #15, to Schultheis Electric, as approved by the Construction Committee on February 28, 2023.

David Lehman seconded the motion.

The motion was unanimously approved.

- (vii.) **Ratify the payment of \$369,106.83, Pay Application #16, to Schultheis Electric, as approved by the Construction Committee on February 28, 2023. Correction - Payment made to Mosites, not Schultheis.**

Joe Slifko entered a motion to ratify the payment of \$369,106.83, Pay Application #16, to Mosites, as approved by the Construction Committee on February 28, 2023.

David Lehman seconded the motion.

The motion was unanimously approved.

- (viii.) **Ratify the payment of \$40,677.65, Pay Application #16, to Plant Services Group, as approved by the Construction Committee on March 15, 2023.**

Christy Leiato made a motion to ratify the payment of \$40,677.65, Pay Application #16, to Plant Services Group, as approved by the Construction Committee on March 15, 2023.

Oscar Cashaw seconded the motion.

The motion was unanimously approved.

VI. Financial Reports for February 2023

The Finance Committee met this morning. Kim Morley presented the report for the Finance Committee. They received financial statements and monthly dashboard. They received updates on all projects. Action items are on the agenda.

Joe Slifko entered a motion to approve the Financial Reports for February 2023.

Trish Corle seconded the motion.

The motion was unanimously approved.

VII. Solicitor's Report

None

VIII. Old Business

IX. New Business

- (i) Authorize .50 cent rides on all Urban and Rural fixed route buses on Thursday, June 22, 2023, to Sunday, June 25, 2023, for Thunder in the Valley.**

Trish Corle made a motion to authorize .50 cent rides on all Urban and Rural fixed route buses on Thursday, June 22, 2023, to Sunday, June 25, 2023, for Thunder in the Valley.

Joe Slifko seconded the motion.

The motion was unanimously approved.

- (ii) Authorize one day of free rides on May 3, 2023, in accordance with the state-wide Rider Appreciation days campaign.**

Christy Leiato made a motion to authorize one day of free rides on May 3, 2023, in accordance with the state-wide Rider Appreciation days campaign.

David Lehman seconded the motion.

The motion was unanimously approved.

X. Executive Director's Report

- Ridership on Fixed Route, month to month comparison, is up 20%, YTD at 17%.
- Shared ride, month to month comparison, is down 15%, YTD down 33% at the national average.
- On St. Patrick's Day, we celebrated Transit Worker Appreciation Day. A lunch was provided, and water bottles were given to each employee as an expression of our appreciation to all the workers. Mechanic's staff was down, working with the public, and drivers having a positive impact on the community.

XI. Adjourn

Joe Slifko entered a motion to adjourn.

Oscar Cashaw seconded the motion.

The meeting was adjourned at 9:47 a.m.

Note: Once approved by the Board

Respectfully Submitted,

Trish Corle
Secretary