



CAMTRAN BOARD OF DIRECTORS' MEETING MINUTES
Friday, February 23, 2024, 09:30 a.m.
502 Maple Avenue, Johnstown, PA 15901

I. Call Meeting to Order

The meeting was called to order at 09:32

A. Roll Call

B. Silent Prayer – In remembrance of Walter Gordon and Eric Allen

C. Flag Salute

Timothy Whited (Chairman) announced due to technical difficulties, we were unable to post the agenda at the required time but posted it on our social media page and in the main office lobby.

D. Adopt the February 23, 2024, Agenda.

Timothy Whited (Chairman) entertained a motion to adopt the February 23, 2024, agenda.

Kristen Villarrial entered a motion.

David Lehman seconded the motion.

The motion was unanimously approved.

II. Employee Recognition – Pat Connah Retirement, 15 years, 4 months.

Rose Lucey-Noll (Executive Director) introduced Driver Pat Connah in recognition of his retirement. Pat started his career with CamTran on June 15, 2009. She thanked him for his dedication and service.

III. Approval of minutes from January 26, 2024, CamTran Board of Directors meeting.

Timothy Whited (Chairman) entertained a motion to approve the minutes from the January 26, 2024, CamTran Board of Directors meeting.

Joseph Slifko (Vice-Chairman) entered a motion to approve the minutes.

Edward Dreikorn seconded the motion.

The motion was unanimously approved.

IV. Executive Director's Report

- Rose Lucey-Noll reviewed the financial Dashboard/Performance Measures. We are meeting passengers per Revenue Vehicle Hour, we are not meeting Revenue per Revenue Vehicle Hour, but getting closer and improving since last month.
- Fixed Route Service – up 4%, Reserve-A-Ride/Shared Ride, YTD is up 32%, ADA service is up 29%.
- Safety and accidents reports: Two preventable and one non-preventable.
- Preventable maintenance is on time and thanked John Drahnak and the maintenance department.



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- Miles per failure: Johnstown is 4,710, Ebensburg is 27,969. You want to see that number go up. Last month we had nothing for Ebensburg.
- On the Solar end, we saved over \$77,000 since we started that program. We have 300 panels on our roof in Woodvale. In the month of January, we saved \$646.
- Tom Horner completed his SSO training. One of the hardest courses you must take when in safety and compliance. It's an intense course and he got through it with flying colors.
- Roberta and Kirsch and Greg Martin were in Kentucky for training for Train-the-Trainer and Best Practices. Thanked them for attending.

V. Committee Reports

A. Finance Committee

i. Treasurer's Report.

Given by Thomas Gramling (Treasurer). The Finance Committee and Human Resource Committee meeting was held this morning.

In attendance: Rose Lucey-Noll, Kimberly Morley, Tabatha Johnson, Trish Corle, Joe Slifko, Tim Whited, and Tom Gramling. They discussed the financials, and the action items are in the Board Portal.

Kim Morley reviewed the Financial Statement – We are halfway through the year, and everything is looking good. We are over budget 4% for our revenue and under budget 22% for expenses.

ii. Approval of financial statements reviewed by the Finance Committee, for January 2024.

Timothy Whited (Chairman) entertained a motion to approve the financial statements reviewed by the Finance Committee, for January 2024.

Joseph Slifko (Vice-Chairman) entered the motion.

Trish Corle (Secretary) seconded the motion.

The motion was unanimously approved.

B. Construction Committee

i. Ratify payment of Pay Application #26, \$6,337.50, to Mosites (GC), as reviewed by the Construction Committee on January 30, 2024.

Timothy Whited (Chairman) entertained a motion to ratify payment of Pay Application #26, \$6,337.50, to Mosites (GC), as reviewed by the Construction Committee on January 30, 2024.



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David Lehman entered a motion.
Thomas Gramling (Treasurer) seconded the motion.
The motion was unanimously approved.

ii. Ratify payment of Pay Application #26, \$192,431.31, to Plant Services Group (MC), as reviewed by the Construction Committee on January 30, 2024.

Timothy Whited (Chairman) entertained a motion to ratify payment of Pay Application #26, \$192,431.31, to Plant Services Group (MC), as reviewed by the Construction Committee on January 30, 2024.
Thoms Gramling (Treasurer) entered a motion.
Joseph Slifko (Vice-Chairman) seconded the motion.
The motion was unanimously approved.

iii. Ratify payment of Pay Application #26, \$11,400.00, to Schultheis Electric (EC), as reviewed by the Construction Committee on February 13, 2024.

Timothy Whited (Chairman) entertained a motion to ratify payment of Pay Application #26, \$11,400.00, to Schultheis Electric (EC), as reviewed by the Construction Committee on February 13, 2024.
Kristen Villarrial entered a motion.
Edward Dreikorn seconded the motion.
The motion was unanimously approved.

C. Human Resources Committee

i. Adopt Resolution 2024-01, Equal Employment Opportunity (EEO) Policy Statement and Plan, pending legal review.

Timothy Whited (Chairman) entertained a motion to adopt Resolution 2024-01, Equal Employment Opportunity (EEO) Policy Statement and Plan, pending legal review.
Joseph Slifko (Vice-Chairman) entered a motion.
Trish Corle (Secretary) seconded the motion.
The motion was unanimously approved.

VI. Solicitor's Report

Jill Nagy, Solicitor – Everything she had was on the agenda.



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VII. Old Business

None

VIII. New Business

None

IX. Adjourn

Timothy Whited (Chairman) entered a motion to adjourn.

Thomas Gramling (Treasurer) entered a motion to adjourn.

The meeting was adjourned at 09:42.

APPROVED