



**Agenda Posted:** 09:30 on CamTran Website and CamTran Lobby

**CAMTRAN BOARD OF DIRECTORS' MEETING MINUTES**  
**Friday, January 31, 2025, 09:30 a.m.**  
**502 Maple Avenue, Johnstown, PA 15901**

**I. Call Meeting to Order**  
**A. Roll Call**

Board Members: Joe Slifko, Chairman; Ed Dreikorn, Vice Chairman; Thomas Gramling, Treasurer; Trish Corle, Secretary; Loreen Bencie, Ralph Boyle, Oscar Cashaw, Doug Helsel, Kristen Villarrial.

Staff: Rose Lucey-Noll, Executive Director; Hoby Howard, Justin Kipp, John Drahnak, Maura Wertin, Terry Brandon, Kim Morley, Robert Kirsch, Jennifer Sukenik.

Guests: Timothy Whited, Pete Valko, Mike Walters, Kelly Palov, Rick Rheel, Commissioner Tom Chernisky, Dave Hurst.

- B. Silent Prayer
- C. Flag Salute
- D. Adopt the January 31, 2025, Agenda.**

Joe Slifko, Chairman, entertained the motion to adopt the January 31, 2025, meeting agenda.

Trish Corle, Secretary entered the motion.

Ed Dreikorn Vice-Chairman seconded the motion.

Questionary remarks – none.

The motion was unanimously approved.

Joe Slifko, Chairman, noted on December 13, 2024, immediately following the Board of Director's meeting, the Board went into Executive Session for personnel and possible litigation reasons at 10:10 a.m. and concluded at 10:45 a.m.

**II. Election of Officers**

Joe Slifko, Chairman, stated he has been moved up to Chairman due to the vacancy of the position. Election of new officers will be done as usual in the Spring. Nominations from the floor for Vice-Chairman, by Trish Corle, for Ed Dreikorn. He accepted the position. Thomas Gramling, Treasurer, seconded the nomination.

All in favor.



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**III. Board Member Appreciation**

- A. Timothy Whited** – Rose Lucey-Noll and Joe Slifko recognized him and thanked him for his time on the Board. County Commissioner Tom Chernisky also thanked Tim for his service and all he has done.
  
- B. Matt Barczak** – Not able to attend but was thanked for his help throughout the years.

**IV. Employee Recognition**

- A. Peter Valko – Retirement**
- B. Kelly Palov – Aided a person that fell from their wheelchair.**
- C. Mike Walters – 31<sup>st</sup> work anniversary**
- D. Jason Myers – 25<sup>th</sup> work anniversary (Did not attend)**
- E. Terry Brandon – Assisting the vacancy at the Bus Stop Shop.**

**V. Public Comment**

- A. John DeBartola – Did not attend.**

- B. Richard Rheel**

- Addressed the Board to interact with the drivers.
- Need full-timers. At least 3 full timers are needed in Urban and 3 more in Rural. Part-timers are cutting out and need to hold them liable. We are getting them their CDL and then they are quitting. You don't go anywhere else and they do that.
- Recognized Roberta Kirsch for pulling her car over in Vinco and letting passengers in her car to warm up until the bus came.
- We never had an outside firm for hiring and haven't heard good things about them. Everybody tries and can't get through. We need to do in-house like we used to for hiring people.
- Guys are running ragged; they are working overtime because we don't have the people. Hoby and Roberta are trying their best, but we can't get them fast enough. As soon as we get them in the door, they quit. Hold them liable and set some kind of policy then we could do a better job at CamTran.

**VI. Approval of minutes from the December 13, 2024, CamTran Board of Directors meeting.**

Joe Slifko, Chairman, entertained the motion for approval of minutes from the December 13, 2024, CamTran Board of Directors meeting.

Thomas Gramling, Treasurer, entered the motion.

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Ed Dreikorn, Vice Chairman, seconded the motion.

Questionary remarks/comments – none.  
The motion was unanimously approved.

### **VII. Executive Director's Report**

- **November Financial Statement – Month to month compared to last year; total revenue was up 9.03%, YTD – up 7.28%**
- **Expenses were down 19.74% compared to this month last year. YTD – down 19.79%.**
- **Performance measures: We are meeting 3 of 4 goals and one is very close.**
- **Passengers per Revenue Vehicle Hour: 10.27 and 10.91**
- **Fixed Route ridership in November: Is up 3%, YTD up 6%.**
- **Reserve-A-Ride/Shared Ride: Up 3%, YTD up 18%**
- **ADA – down 21%; YTD up 11%. Explained when there is a drop it could be someone who passed away, they are not riding for some reason. It could be related to some dialysis riders.**
- **Total Ridership: Up 6% YTD**
- **Accidents: 2 Preventable and 2 non-preventable.**
- **November Solar Savings to Date: \$91,469**
- **Preventative Maintenance: 100% on time.**
- **Miles between failures: Met our targets in Johnstown and Ebensburg**
- **December Financial Statement: Total Revenue is down 1.72% month to month last year comparison, up 5.78% YTD**
- **Expenses are down 5.60% month-to-month compared to last year, down 17.43% YTD.**
- **Performance measures for December – meeting 3 of the 4 and very close to meeting the Revenue per Revenue Vehicle Hour.**
- **December Fixed Route: down 2%, YTD up 5%.**
- **Reserve-A-Ride/Shared Ride: up 16% in December, up 18% YTD**
- **ADA: Up 13% for the month, down 7% YTD**
- **Total Ridership for December is up 5%**
- **Safety: Preventable and non-preventable, three of each in December.**
- **December Solar: Savings \$119,009.**
- **Preventative Maintenance: 100% on-time**
- **Miles Between Failures: We are meeting those targets in both Johnstown and Ebensburg.**



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**Joe Slifko commented about the miles between failures and meeting those targets. Well done!**

- **Rose addressed the new Board Members explaining we have a formula to follow to determine those targets. It's how many miles the bus has before failure and how many miles when it has to be brought back.**
- **Kristen Villarrial asked if there are numbers for how many rode on the free rides for December 24<sup>th</sup>. Kim Morley commented there will be a big comparison from last year because Christmas was on a weekend last year and this year it was on a weekday. Kim will send her the information.**
- **With regard to our action report – this was done last year; we developed various goals and deadlines that we report on a quarterly basis. We are up to date on all the targets.**
- **Mentioned various resolutions on agenda today, including an intergovernmental agreement with Susquehanna Regional Transit Authority for the MATP. Plus, a resolution for a Renewable Identification Number (RIN), We are getting a tax credit on RIN's for 10% of Trillium's RINS based upon the SRTA RFP which was issued on behalf of all P3 CNG transit users in the Commonwealth.**
- **Incline Plane Project – During the month of January, one full set of Sheave wheels and rims were sent to the machine shop and one full set of sheave wheels and rims were taken to (PSG) Plant Services Group.**
- **Thanked the facilities team for removing snow and salting here at the facility, Transit Center, Ebensburg, and Incline. Mike, Andrew, Keith, Dylan, Dave, Tom, and Steve.**
- **Skip did training to make everyone aware of hypothermia and frostbite.**
- **Thanked Jen for doing a new format of the agenda on he screen to make it easier to read.**

### **VII. Committee Reports**

#### **A. Finance Committee**

##### **i. Treasurer's Report**

Thomas Gramling, Treasurer, gave the Treasurer's Report from the Finance Committee meeting held this morning, in Woodvale, at 08:30 am.

In attendance: Joe Slifko (Chairman), Thomas Gramling (Treasurer), Trish Corle (Secretary), Ed Dreikorn (Vice-Chairman)

Staff: Rose Lucey-Noll and Kim Morley.



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The Finance Committee reviewed the following: Financial Statements and Dashboard, Inclined Plane Rehabilitation Project, and all other open projects. Action items are on the agenda for approval.

**ii. Approval of financial statements, for November and December 2024, as reviewed by the Finance Committee.**

Joe Slifko, Chairman, entertained the motion for approval of financial statements, for November and December 2024, as reviewed by the Finance Committee.

Ed Dreikorn (Vice-Chairman) entered the motion.

Kristen Villarrial seconded the motion.

Questionary remarks/comments – none

The motion was unanimously approved.

**iii. Adopt Resolution 2025-01, to authorize signers for the 457 Plan with AmeriServe Trust and Financial Services Company.**

Joe Slifko, Chairman, entertained the motion to adopt Resolution 2025-01, to authorize signers for the 457 Plan with Ameriserv Trust and Financial Services Company.

Joe Slifko requested Rose Lucey-Noll to give an update of the resolution. Rose Lucey-Noll explained that every year we have new signers every year, which is staff and includes, Kim Morley, Tabatha Johnson, and Rose Lucey-Noll.

Ed Dreikorn, Vice Chairman, entered the motion.

Oscar Cashaw seconded the motion.

Questionary remarks/comments.

The motion was unanimously approved.

**iv. Adopt Resolution 2025-02 – Acknowledging limitations on Federal Grant Funds for their intended purpose.**

Joe Slifko, Chairman, entertained the motion to adopt Resolution 2025-02 – Acknowledging limitations on Federal Grant Funds for their intended purpose.



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Rose Lucey-Noll gave an explanation for the resolution. She stated that this is something new. The FTA is asking all transit agencies to sign this resolution to make sure that as Board you understand the funding.

Thomas Gramling, Treasurer entered the motion.

Ed Dreikorn, Vice Chairman, seconded the motion.

Questionary remarks – none.

The motion was unanimously approved.

**B. Construction Committee**

**i. Ratify payment of Pay Application #31, to Mosites (GC), for \$7,020.00, as reviewed by the Construction Committee on January 14, 2025.**

Joe Slifko, Chairman, entertained the motion to ratify payment of Pay Application #31, to Mosites (GC), for \$7,020.00, as reviewed by the Construction Committee on January 14, 2025.

Thomas Gramling, Treasurer, entered the motion.

Ed Dreikorn, Vice Chairman, seconded the motion.

Questionary remarks/comments/extensions – none.

The motion was unanimously approved.

**ii. Ratify payment of Change Order #12 - Removal, Repair, Reinstallation of the Sheave Wheels, in the amount of \$1,354.032.42, to Plant Services Group (MC), as reviewed by the Construction Committee.**

Joe Slifko, Chairman, entertained the motion to ratify the payment of Change Order #12 - Removal, Repair, Reinstallation of the Sheave Wheels, in the amount of \$1,354.032.42, to Plant Services Group (MC), as reviewed by the Construction Committee.

Thomas Gramling, Treasurer, entered the motion.

Ed Dreikorn, Vice Chairman, seconded the motion.



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Questionary remarks/comments – Rose Lucey-Noll, Executive Director

The motion was unanimously approved.

**iii. Ratify payment of Change Order #13 - General conditions, in the amount of \$73,087.75, to Plant Services Group (MC), as reviewed by the Construction Committee.**

Joe Slifko, Chairman, entertained the motion to ratify payment of Change Order #13 - General conditions, in the amount of \$73,087.75, to Plant Services Group (MC), as reviewed by the Construction Committee.

Thomas Gramling, Treasurer, entered the motion.

Ed Dreikorn, Vice Chairman, seconded the motion.

Questionary remarks/comments -

The motion was unanimously approved.

**iv. Ratify payment of Change Order #14 - Pneumatics changes, in the amount of \$82,488.44, to Plant Services Group, (MC) as reviewed by the Construction Committee.**

Joe Slifko, Chairman, entertained the motion to Ratify payment of Change Order #14 - Pneumatics changes, in the amount of \$82,488.44, to Plant Services Group, (MC) as reviewed by the Construction Committee.

Thomas Gramling, Treasurer, entered the motion.

Ed Dreikorn, Vice Chairman, seconded the motion.

Questionary remarks/comments -

The motion was unanimously approved.





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- v. Ratify payment of Change Order # 14 – Pneumatic Controls Investigation, in the amount of \$64,096.74, to Schultheis Electric (EC), as reviewed by the Construction Committee.**

Joe Slifko, Vice-Chairman, entertained the motion to ratify payment of Change Order # 14 – Pneumatic Controls Investigation, in the amount of \$64,096.74, to Schultheis Electric (EC), as reviewed by the Construction Committee.

Thomas Gramling, Treasurer, entered the motion.

Ed Dreikorn, Vice Chairman, seconded the motion.

Questionary remarks/comments -

The motion was unanimously approved.

- vi. Ratify payment of Change Order #15 - Removal & Reinstallation of Sheave Wheels, in the amount of \$99,603.14, to Schulthesis (EC), as reviewed by Construction Committee.**

Joe Slifko, Vice-Chairman, entertained the motion to Ratify payment of Change Order #15 - Removal & Reinstallation of Sheave Wheels, in the amount of \$99,603.14, to Schulthesis (EC), as reviewed by Construction Committee.

Thomas Gramling, Treasurer, entered the motion.

Ed Dreikorn, Vice Chairman, seconded the motion.

Questionary remarks/comments -

The motion was unanimously approved.

### **VIII. Solicitor's Report**

Everything is on the agenda.

### **IX. Old Business**

- i. Approval of Resolution #2025-03, CamTran's Intergovernmental Agreement with Susquehanna Regional Transportation Authority (SCTA), d.b.a. rabbitransit, for the administration of Cambria County's Medical Assistance Transportation Program (MATP).**





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Rose Lucey-Noll gave an update. It is a contract between rabbittransit and CamTran. Rabbittransit will do the MATP administration and CamTran will oversee the delivery of service.

Trish Corle, Secretary, asked if this is something we are already doing. Rose explained - no, this is something that Community Action Partnership would assign the trips. We would provide transport at a very limited level. In this case, we would assign the trips using our EcoLane software program. It's almost like the shared ride program operates except will now include a funding source of the MATP. There's a lot of work we can't do because hours are different and we don't have the staffing. What we want to do is a fully coordinated system so when people are grouped together as opposed to doing like a taxi service, they can be grouped together with different funding sources. So, if you're a senior 65 years or older or a person with disabilities and qualifies for the persons with disabilities program, MATP, they can all be grouped together so it's more efficient and what we can't handle on our end then we'll go to sub providers. We've already had two meetings with rabbittransit coordinating the project. As we get closer, we will be giving more updates. April 1<sup>st</sup> is the deadline. Up until March 31<sup>st</sup>, everybody will be going through Community Action's program and April 1<sup>st</sup> we do it. Rabbittransit will be doing all the administrative side, which is the harder side because it's all eligibility and requirements and everything else that has to be done which is watching for fraud and those other things. They have been doing this for over 24 years, so they are very adept at doing this. We would not have gone forward without having someone with experience in it. The goal is that we can fully coordinate our services within the county so we can be more efficient.

Joe Slifko, Vice Chairman, entertained the motion for approval of CamTran's Intergovernmental Agreement with Susquehanna Regional Transportation Authority (SCTA), d.b.a. rabbittransit, for the administration of Cambria County's Medical Assistance Transportation Program (MATP).

Kristen Villarrial entered the motion.

Ed Dreikorn, Vice Chairman, seconded the motion.

Questionary remarks/comments.

The motion was unanimously approved.



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### **X. New Business**

**Approve Resolution #2025-04, Subject to Solicitor's review, approval of the Renewal Natural Gas (RNG), Renewable Identification Number (RIN) purchase from the Susquehanna Regional Transportation Authority (SRTA), Request for Proposal.**

Rose Lucey-Noll explained - like Jill had mentioned, it is a state-wide effort. A bid was put in by rabbittransit, so we can go to rabbittransit and say we want to be part of the renewable natural gas and get the RIN number and with that we can get 10% of the credit. Referencing Jill that potentially \$24,000 in Ebensburg, and \$60,000+ in Johnstown, and saying there could be fluctuations depending on the market. This is above and beyond the credits we already get ourselves with our own fuel. She gave credit to Jill, the attorney. We send all our contracts to Jill and discussions started at the state level and PennDOT was looking at other sources of revenue for transit systems.

Joe Slifko, Vice-Chairman, entertained the motion to approve Resolution #2025-04, subject to Solicitor's review, approval of the Renewal Natural Gas (RNG), Renewable Identification Number (RIN) purchase from the Susquehanna Regional Transportation Authority (SRTA), Request for Proposal.

Ed Dreikorn, Vice Chairman, entered the motion.

Trish Corle, Secretary, seconded the motion.

Questionary remarks/comments – none.

The motion was unanimously approved.

### **XI. Adjourn**

**The next board meeting will be held on Friday, February 28, 2025.**

Joe Slifko, Vice-Chairman, entered the motion to adjourn the meeting

Trish Corle, Secretary, seconded the motion.

The meeting was adjourned at 10:09 a.m.



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January 31, 2025, Meeting Minutes

Approved by the Board of Directors

*Trish Corle*

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Trish Corle, Secretary